New Online Youth and Adult Applications:

There is a new tool that has been added to BeAScout.org. Each unit can now accept online applications for both youth and adults.

To set it up, the Unit Leader, Committee Chair, or Chartering Org. Rep. can go to their www.myscouting.org account then click on the “BeAScout” link on the left to bring up “Unit Pin Maintenance”. From there verify that the Unit Pin status is active and then verified all of the contact information for the Pack was correct. Once you are sure that the data was updated activate the “Apply Status.”
For a family to register a new Scout go to BeAScout.org and then search for the unit they want to join and click on the Unit Pin for more information.
To register a youth click on the “Apply Now” button and enter information into the online application and submit the application. The Unit Leader, Committee Chair, and Chartering Organization Representative will receive an email letting them know an application was submitted. One of the individuals in these positions will need to log into myscouting.org and go to BeAScout chose “Membership Application Management” and approve the application so the council registrar can register the Scout.
To register an Adult into a unit online the process is similar. The Applicant will search for the unit they choose to join at www.BeAScout.org making sure the check the “Volunteering” tab or box. Emails will be sent to both the Committee Chair and the Chartering Organization Representative directing them to log onto their www.myscouting.org account and click on “Membership Application Management” to approve the application. Adult Applications have to be approved by both these positions.

A couple words of caution as you proceed:

- The online application does not currently collect registration or Boys Life fees. As long as there is money on account in your unit Escrow or Unit Account the Chief Seattle Council will use the money you have on account to cover the Registration and Boy Life fees. Insure the Scout Office receives fees to cover any online application.
- Unit Leaders (Cubmaster, Scoutmaster, Coach or Advisor) Committee Chairman, and Chartering Organization Representatives need to make sure their person ID# is data entered in their www.myscouting.org account so they are given access to the administration tools. They should also insure that the correct email address is associated with the scout registration, otherwise they will not receive notification emails. This can be verified or changed in internet recharter, at the new my.scouting.org tools or by contacting the Registrar at the Chief Seattle Council office.
Some advantages:

- No paper to get misplaced.
- No physical signatures necessary
- Applicants and approval authorities don’t have to physically meet to complete the application process.
- Applicants personal contact data is more secure.
- URL for youth and adult applications are unique so you can add a link to your unit website or newsletter.

Need assistance? Contact your Unit Commissioner, District Executive, or Council Registrar.