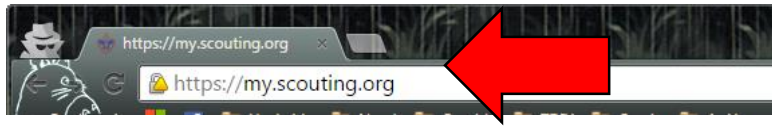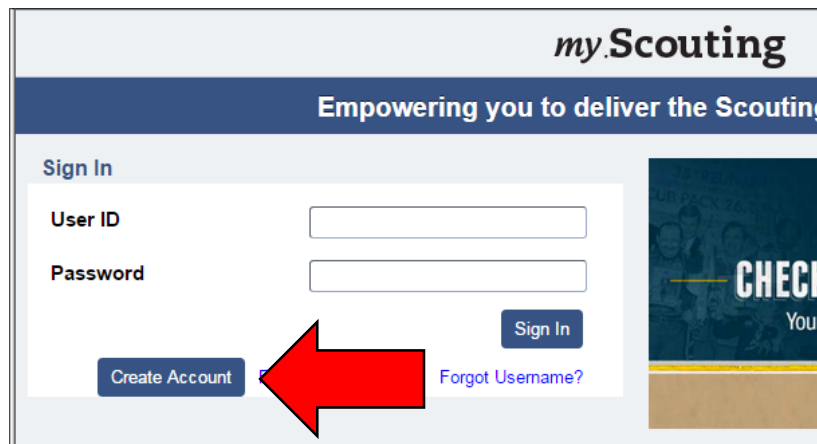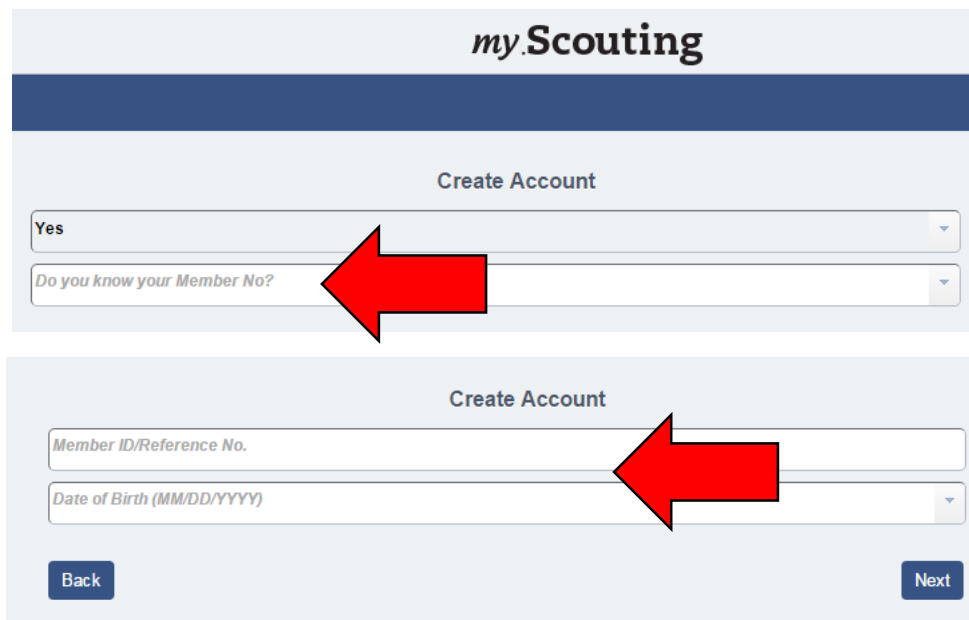# Setting up a My.Scouting.org account

1. In your internet browser go to my.scouting.org (chrome or firefox preferred)

2. Click 'create account'

3. Enter your member number now if you know it. Otherwise skip ahead to step 5.

4. If your information shows up after inputting your member number select it. Otherwise proceed to step 5.
   a. If you have a previous account show up but you cannot remember your username or password please call the council office at 206-725-5200 for assistance in recovering them.

Found matching Account(s). Please select one.

Alyssa Heaton
User name : A***ton
Member ID : 1***349
Phone :

u***@msn.com >

None of the Above   Create a New Account >

No matching records found.

In searching our records, an account has not yet been created for the e-mail address or member ID/birthdate entered.
Please click Next to create an account

Back   Next

5. If you do not know you member enter 'no' and then proceed to fill out all the required information (indicated by a red asterisk)

6. Create a username and check for availability

7. Create an account password.
    a. Password must be at least 8 characters and no longer than 12
    b. Must contain at least one uppercase letter
    c. Must contain at least one lowercase letter
    d. Must contain at least one numeric character
    e. Must contain at least one non alphanumeric character

8. Select security questions and answers.

9. Hit Submit

Account Created

Congratulations! Your my.Scouting account has been created. An email is being sent to the address you provided with your account information. If you do not receive an email shortly, please check your junk mail, or contact the Member Care Contact Center at 972-580-2489 between 7 am – 7 pm CT

Continue
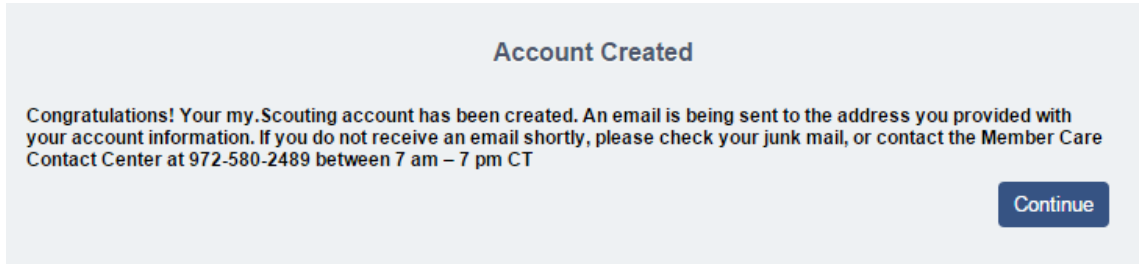
10. You may now take Youth Protection Training. For instructions on how to do that please view the "How to take the Youth Protection Training Online' report on our website at