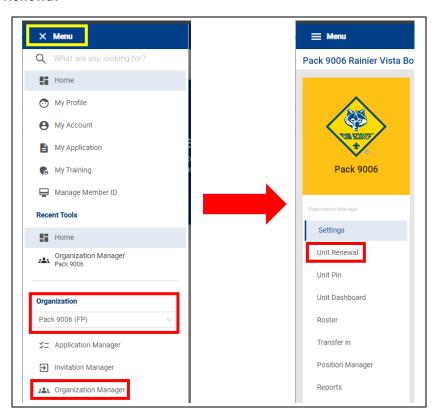
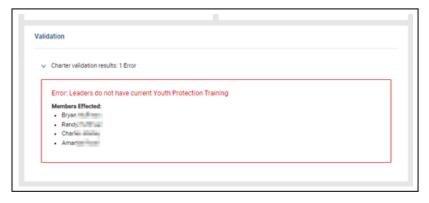
## Starting November 4<sup>th</sup>:

- The Unit Renewal tab becomes available:
  - My.Scouting.org -> Menu -> Organization: your unit -> Organization Manager -> Unit Renewal

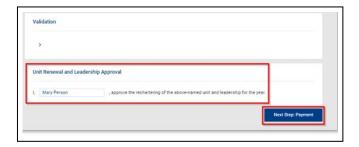


• Each time you open Unit Renewal, it automatically checks Validation:

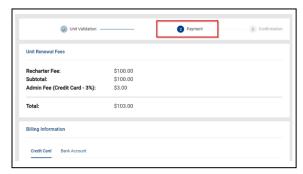


- Errors must be resolved (expired Youth Protection, missing leaders, aged out Scouts)
- o Warnings do not prevent submitting your renewal

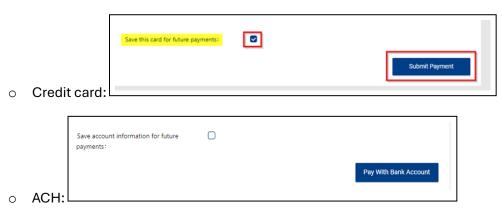
 Once you are happy with the roster, and there are no errors, the charter is signed (type your name) and you proceed to payment



• Online charter renewal does require payment to complete (*this is okay*).



- o Select Credit Card (3% admin fee) or ACH (\$1 admin fee)
- You can save your payment information for next year, if desired, before submitting payment



• Once you have submitted payment, your renewal is final.