



# Trail to Eagle Scout

Chief Seattle Council  
Program & Training Conference  
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# Trail to Eagle Scout

Download a copy of this presentation  
(and all PTC presentations)

[www.seattlebsa.org/ptc](http://www.seattlebsa.org/ptc)



## Where to find Eagle Scout Advancement information?

- In the Scouts BSA Handbook
- On the Eagle Scout Rank Application
- In the [Guide to Advancement](#)
- On the Chief Seattle Council website:

<https://seattlebsa.org/advancement/advancement-Eagle Scout>

Always use the most recent Project Workbook and Eagle Scout Rank Application which are available on the Council's website. ***Using older forms will cause delays.***





# Trail to Eagle Scout

## The Eagle Scout Service Project



# The Eagle Scout Service Project

## *GTA 9.0.2.0*

- ✦ Proposing, conducting and reporting on projects should be a positive experience for the Scout.
- ✦ The focus and energy for the project is meaningful service while practicing leadership skills.
- ✦ Administrative issues are merely supportive of this meaningful service.
- ✦ Only one Eagle Scout candidate receives credit.





# Eagle Scout Service Project Workbook



Eagle Scout candidate's full legal name

Please give a name to your project

**Current Edition: February 2023**  
**Download from**  
**<https://www.scouting.org>**

Eagle Scout Service Project Workbook No. 2023a  
February 2023



# Meeting Eagle Scout Requirement 5

*“While a Life Scout, **plan, develop, and give leadership** to others in a service project helpful to any religious institution, any school, or your community.”*

- **Be Prepared:** Read the workbook! Almost all questions can be answered by reading the workbook. Additionally, your signature on Proposal Page H is your **promise** that you have read the “entire workbook, including the ‘Message to Scouts and Parents or Guardians’.”
- “While a Life Scout” means work on the project—including planning—begins after the Life Scout board of review. It’s okay to discuss project ideas before achieving Life rank.
- “Give leadership to others” means that there needs to be at least 2 people besides the scout involved with the project. “Councils, districts, and units shall not establish requirements for the number of people led, or their makeup, or for time worked on a project.” GTA 9.0.2.4
- Be sure to use the most recent Eagle Scout Project Workbook (currently February 2023). If you use an older version, a district reviewer **may** require that you redo your proposal on the current form.



## Req. 5 – Eagle Scout Service Project (continued)

*“While a Life Scout, **plan, develop, and give leadership** to others in a service project helpful to any religious institution, any school, or your community.”*

- **Be Prepared:** Discuss your project idea with your intended beneficiary, your Scoutmaster and your Troop parent committee. Making a presentation to the committee can be an invaluable tool for getting feedback about your proposal before you approach the District review team. Your Scoutmaster and Troop committee should review your project to determine if it meets the requirements for an Eagle Scout Service project and is feasible. They can also help you consider safety issues.
- Although you may begin planning and filling out the Workbook as soon as you earn Life rank, you must get District approval before beginning any work, raising any money, or obtaining any materials.
- **Be Prepared:** Many districts recommend that you submit your Proposal *at least 30 days* before you want to begin work on your project.





The project must benefit an organization other than the BSA:

*Your project must be for any religious institution, any school, or your community. It is important to note, however, that the BSA has defined “your community” to include the “community of the world.”*

*[Eagle Scout Service Project Workbook, page 3]  
[Guide to Advancement, topic 9.0.2.5.]*



*Routine labor is not normally appropriate for a project. This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school).*

*[Eagle Scout Service Project Workbook, page 3]*



*While projects may not be of a commercial nature or for a business, this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable. Some aspect of a business operation provided as a community service may also be considered; for example, a park open to the public that happens to be owned by a business, but primarily benefits the community.*

*[Eagle Scout Service Project Workbook, page 3]*



*A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council. See “Eagle Scout Service Project Fundraising Application” in the workbook.*

*[Eagle Scout Service Project Workbook, page 3]*



# Leadership

## 9.0.2.4 “Give Leadership to Others ...”

“Others” means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. In cases where just three people are not able to conduct a project to the satisfaction of a beneficiary, then more would be advisable. It may be, however, that a well-chosen project conducted by only three provides an impact not achievable with those involving more.

- *“Others” means at least two people besides the Scout.*
- *Two registered adult leaders 21 years of age or over are required at all Scouting activities*

[Guide to Advancement 9.0.2.4]



# Project Ideas

- Talk with your Scoutmaster or other Scouting adult to see if they have a project idea
- Talk to your chartered organization to see if they have a project idea
- Think about non-profit organizations that you are familiar with— what kind of projects might these groups benefit from
- Search for ideas on the internet
  - <https://scoutorama.com/100-service-project-ideas>
  - <https://Eagleprojects.scoutlife.org/>
  - <http://www.Eaglescout.org/project/select.html>
- A word about “drives” (blood, clothing, food, toys, etc.): **Drives are generally discouraged** because it makes it difficult for the scout to demonstrate ***planning, development, and leadership***. If you are considering a drive, you may be asked to add complexity to the project in order to show that you provided these essential characteristics of a good Eagle Scout Service Project.



## Project Ideas – Discussion

Do these ideas qualify as Eagle Scout Projects? Why or why not?

- Conduct a pet food drive for the Humane Society by placing collection bins outside a grocery store
- Remove invasive plant species at a local park and replace with native plants.
- Create a 100 ft. section of trail at Camp Edward.
- Create fliers to inform about a homeless shelter and solicit donations for the shelter
- Add split-rail fence alongside a trail at a local park.
- Conduct a “Racial Consciousness” forum at a local high school.
- Assemble personal hygiene kits for distribution by a local homeless shelter.
- Create a database of local military service personnel and conduct a letter-writing campaign for troops overseas.
- Restore barked areas at a chartered organization’s property
- Build a wheelchair ramp for an elderly couple.



## Project Ideas – Discussion (continued)

- Conduct a pet food drive for the Humane Society by placing collection bins outside a grocery store. (Needs to be revised, does not provide leadership opportunities.)
- Remove invasive plant species at a local park and replace with native plants.
- Create a 100 ft. section of trail at Camp Edward. Needs to be revised, project cannot benefit BSA.)
- Create fliers to inform about a homeless shelter and solicit donations for the shelter. (Needs to be revised, project cannot be a fundraiser.)
- Add split-rail fence alongside a trail at a local park.
- Conduct a “Racial Consciousness” forum at a local high school.
- Assemble personal hygiene kits for distribution by a local homeless shelter.
- Create a database of local military service personnel and conduct a letter-writing campaign for troops overseas.
- Restore barked areas at a chartered organization’s property. (Needs to be revised, comes under “routine maintenance.”)
- Build a wheelchair ramp for an elderly couple. (Needs to be revised, “community” normally does not refer to individuals.)





# There are three parts to the Eagle Scout Service Project Workbook:

1. Proposal
2. Plan
3. Report



## Eagle Scout Service Project Proposal



Eagle Scout candidate's full legal name \_\_\_\_\_

Eagle Scout Service Project Name \_\_\_\_\_



## 9.0.2.7 “Proposal Must Be Approved ... Before You Start”

### **The Five Tests of an Acceptable Eagle Scout Service Project.**

The proposal is an overview, but also the *beginnings* of planning. It shows the unit leader and any representatives of a unit committee, council, or district, that the following tests can be met.

1. The project provides sufficient opportunity to meet the requirement.
2. The project appears to be feasible.
3. Safety issues will be addressed.
4. Action steps for further detailed planning are included.
5. The Scout is on the right track with a reasonable chance for a positive experience.

[Guide to Advancement 9.0.2.7]



❖ **“Plan, Develop...”**

Planning and development are detailed once a project proposal is approved. (9.0.2.3)

❖ **A proposal is different from a plan.**

❖ Councils, districts and units shall not establish requirements for the number of people led, or their makeup, or for the time worked on a project. (9.0.2.4)



# No requirement to use an “Eagle Scout Project Coach”

- ❖ Coaches must be registered with the BSA, in any position and be current in BSA Youth Protection training.
- ❖ A project coach is not required but highly recommended.
- ❖ Using a project coach is the Scout’s decision.
- ❖ Coaches work in an advisory capacity.
- ❖ Coaches do not have the authority to dictate changes or withdraw approval.



*[Guide to Advancement 9.0.2.9]*



**Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.**

<b>Candidate's Promise*</b>		<i>Sign below before you seek the other approvals for your proposal.</i>	
On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.			
Signed		Date	


*\* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.*

<b>Unit Leader Approval*</b>		<b>Unit Committee Approval*</b>	
I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow them.		This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.	
Signed		Signed	
Date		Date	
Name (Printed)		Name (Printed)	

<b>Beneficiary Approval*</b>		<b>Council or District Approval</b>	
This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.		I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.	
<i>Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."</i>			
Yes _____ No _____			
Signed		Signed	
Date		Date	
Name (Printed)		Name (Printed)	

*\* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.*





# Navigating the Eagle Scout Service Project

*Information for Project Beneficiaries*



## Thank You and Congratulations

Congratulations on your selection as an Eagle Scout service project beneficiary, and thank you for the opportunity you are making available to an Eagle Scout candidate. Support from community organizations is important to Scouting—just as important as Scouting's contributions are to the community. Scouts provide important services, and benefiting organizations such as yours provides a vehicle for personal growth.

## The Eagle Scout Rank and the Service Project

Service to others is an important part of the Scout Oath: "... to help other people at all times." Each year tens of thousands of Scouts strive to achieve the coveted Eagle Scout rank by applying character, citizenship, and Scouting values in their daily lives. One of the rank requirements is to plan, develop, and give leadership to others in a service project helpful to any religious institution, school, or community. Through this requirement, Scouts practice what they have learned and gain valuable project management and leadership experience.

## Typical Projects

There are thousands of possible Eagle Scout projects. Some involve building things, and others do not. There have been all kinds: making birdhouses for an arboretum, conducting bicycle safety rodeos, constructing park picnic tables or benches, upgrading hiking trails, planting trees, conducting well-planned blood drives, and on and on. Other than the general limitations noted below, there are no specific requirements for project scope or for how many hours are worked, and there is no requirement that a project have lasting value. What is most important is the impact or benefit the project will provide to your organization. In choosing a project, remember it must be something a group with perhaps limited skills can accomplish under the leadership of your Eagle Scout candidate. In order to fulfill the requirement, the Scout must be the one to lead the project. Therefore, it is important that you work with the Scout and not with the Scout's parents or leaders.

## Projects Restrictions and Limitations

- Fundraising is permitted only for facilitating a project. Efforts that primarily collect money, even for worthy charities, are not permitted.
- Routine labor, like a service Scouts may provide as part of their daily lives such as mowing or weeding a church lawn, is not normally appropriate. However, if project scale and impact are sufficient to require planning and leadership, then it may be considered.
- Projects are not to be of a commercial nature or for a business, though some aspects of a business operation provided as a service, such as a community park, may qualify.
- The Scout is not responsible for any maintenance of a project once it is completed.

## Approving the Project Proposal and Project Scheduling

Once a potential project is identified, you must approve your Scout's proposal. Regular communications with the Scout can make this quick and easy, but be sure you have both discussed and considered all aspects of the project to ensure your Scout has a clear understanding of your expectations and limitations. Keep in mind the proposal is merely an overview—not a comprehensive project plan.

Some projects may take only a few weeks or months to plan and carry out, while others may take longer. Scouts working toward the Eagle rank are typically busy, so scheduling flexibility may be important. The proposal must also have several approvals, besides yours, before project planning occurs and work begins. Therefore, if a proposed project must be completed by a certain rapidly approaching date, it may be a good idea to consider something different. Remember, too, that all work must be completed before the Scout's 18th birthday.





# Eagle Scout Service Project Plan



Eagle Scout candidate's name \_\_\_\_\_

Eagle Scout Service Project Name \_\_\_\_\_

Planned start date \_\_\_\_\_ Planned completion date \_\_\_\_\_



# The “Plan” is completed and shared with the Beneficiary before work on the Project begins.

You should also show your project plan to your beneficiary prior to carrying out the project. This will help ensure your plans agree with the beneficiary's expectations. Remember, the project beneficiary has the authority to require and approve a project plan. Be sure to read "Navigating the Eagle Scout Service Project" at the end of this workbook.

## The Plan is not approved or signed by the District, Troop, etc.





# Eagle Scout Service Project Fundraising Application

(completed as part of the “Plan”)

Eagle Scout Service Project Fundraising Application must be used in obtaining approval for service project fundraising of monies and for in-kind donations of materials, supplies, tools, or other needs.\*

\*No application needed for donations from the Unit, Chartered Organization, or friends and relatives.

\*In Chief Seattle Council, no application is required to solicit up to \$500 in material from local stores (lumber, food, toiletries, etc.)

\*Any extra monies or materials belong to the beneficiary after the project is complete



# Crowdfunding sites and Eagle Scout project fundraising

- Carefully read the fine print on any site you're considering.
- Ex: Kickstarter
  - Money can only fund *a specific project*
  - Money raised beyond the goal must go back into the project (*not given to the beneficiary*)
  - To avoid this, a Scout could stop accepting donations once the goal is reached

<https://blog.scoutingmagazine.org/2014/07/21/>



## 9.0.2.14 Risk Management and Eagle Scout Service Projects

All Eagle Scout service projects constitute official Scouting activity and thus are subject to Boy Scouts of America policies and procedures. Projects are considered part of a unit's program and are treated as such with regard to policies, procedures, and requirements regarding Youth Protection, two-deep leadership, etc.

*[Guide to Advancement 9.0.2.14]*





## Eagle Scout Service Project Report



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's name \_\_\_\_\_

Eagle Scout Service Project Name \_\_\_\_\_

Project start date \_\_\_\_\_ Project completion date \_\_\_\_\_



BOY SCOUTS OF AMERICA®

## Photos and Other Documentation

If you have them, submit photographs taken before, during and after project completion on a separate document. You may physically attach letters, maps, handouts, printed materials, or similar items that might be helpful to your board of review.

**Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.**

## Candidate's Promise *Sign below before you seek the other approvals.*

*On my honor, I was the leader of my Eagle Scout service project and executed it as reported here*

Signature	Date

## Approvals

*In my opinion, this Eagle Scout service project meets Eagle Scout requirement 5, as stated on page 3 of this workbook.*

<b>Beneficiary name:</b> <input style="width: 90%;" type="text"/>	<b>Unit leader name:</b> <input style="width: 90%;" type="text"/>
Signature <span style="float: right;">Date</span>	Signature <span style="float: right;">Date</span>

**The "Report" is filled out after the project is completed.  
Approval from Scoutmaster and Beneficiary is required.**



# Evaluating the Project After Completion

## *GTA 9.0.2.13*

- ❖ Completed projects must be evaluated on impact – the extent of benefit to the benefiting organization and on the leadership provided.
- ❖ There must be evidence of planning and development.
- ❖ Sometimes a project is not completed as planned.

*[Guide to Advancement 9.0.2.13]*





# Trail to Eagle Scout

## The Eagle Scout Rank Application



# Eagle Scout Rank Requirements

Requirements are mostly similar to Star & Life rank:

1. Active as Life Scout for 6 months
2. Demonstrate Scout Spirit
3. Merit badges (minimum)
  - 14 Eagle Scout rank-required
  - + 7 Elective
  - = 21 total
4. Position of Responsibility
5. Service Project
6. Scoutmaster Conference
7. Board of Review

The first 6 requirements do not have to be completed in order.



## EAGLE SCOUT RANK APPLICATION

TO THE EAGLE SCOUT RANK APPLICANT: This application is to be submitted after you have completed all requirements for the Eagle Scout rank. Print in ink or type all information. List the month, day, and year for all dates. When entering dates please use the format mm/dd/yy — for example, list the date July 8, 2022, as 07/08/22. When you have completed this application, sign it and submit it to your unit leader.

### FULL LEGAL NAME



Street address or P.O. box

City State ZIP code

Telephone (including area code) Email

Troop, crew, ship, or Lone Scout Unit No.

Unit City State ZIP code

Unit City State ZIP code

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COUNCIL MUST COMPLETE	
COUNCIL NO.	TYPE OF UNIT
NET	UNIT NO.
PID NO. (REQUIRED)	
POSTHUMOUS: <input type="checkbox"/>	

MALE  FEMALE

Month (mm) Day (dd) Year (yy)

Month	Day	Year

Date joined Scouts BSA

Date joined a Venturing crew

Date joined a Sea Scout ship

Date of First Class Scout board of review

Date of Star Scout board of review

Were you a Cub Scout?  Yes  No

Were you a Webelos Scout?  Yes  No

Did you earn the Arrow of Light Award?  Yes  No

Had you completed fifth grade upon joining?  Yes  No

**AGE REQUIREMENT ELIGIBILITY.** Merit badges, badges of rank, and Eagle Palms may only be earned by registered Scouts, and qualified Venturers and Sea Scouts. They may earn these awards until their 18th birthday. Any Venturer or Sea Scout who achieved the First Class rank in a Scout troop or as a Lone Scout may continue working for the Star, Life, and Eagle Scout ranks and Eagle Palms while registered as a Venturer or Sea Scout up to their 18th birthday. Scouts, Venturers, and Sea Scouts who have completed all requirements prior to their 18th birthday may be reviewed within 24 months after that date with no explanation. Refer to the Guide to Advancement, No. 33088, section 8.0.3.1, for boards of review beyond that period.

A Scout, Venturer, or Sea Scout approved to be registered beyond the age of eligibility may work toward Scouts BSA rank advancement after their 18th birthday. See the Guide to Advancement, section 10.0.0.0, for details.

**REQUIREMENT 1.** Be active in your troop, crew, or ship for at least six months as a Life Scout.

**REQUIREMENT 2.** As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

Name	Address	Telephone	Email
Parents/guardians			
Religious			
Educational			
Employer (if any)			
Two other references			

**REQUIREMENT 3.** Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.
1 CAMPING			9 EMERGENCY PREPAREDNESS OF LIFESAVING		19			
2 CITIZENSHIP IN THE COMMUNITY			10 ENVIRONMENTAL SCIENCE OR SUSTAINABILITY		18			
3 CITIZENSHIP IN THE NATION			11 FIRST AID		17			
4 CITIZENSHIP IN SOCIETY			12 SWIMMING OR HIKING OR CYCLING		18			
5 CITIZENSHIP IN THE WORLD			13 PERSONAL MANAGEMENT		19			
6 COMMUNICATION			14 PERSONAL FITNESS		20			
7 COOKING			15 FAMILY LIFE		21			

\*Cross out badges not earned. If a crossed-out badge in #9, #9, or #11 was earned, it may be reentered in 10 through 21. You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).



Apply for your BSA membership <https://bsa.org/why-join/>



ry, treasurer, sals, popcorn, r, media nization, or



# Current Edition: April 2024

## Download from [Scouting.org](https://www.scouting.org)



### EAGLE SCOUT RANK APPLICATION

**TO THE EAGLE SCOUT RANK APPLICANT.** This application is to be submitted after you have completed all requirements for the Eagle Scout rank. **Print in ink or type all information. List the month, day, and year for all dates.** When using computer date blocks, list the date: July 8, 2016, as 07 (for July) 08 (for day) 16 (for year). When you have completed this application, sign it and submit it to your unit leader.

*Special Request from Mary Compton  
Lead Registrar, Chief Seattle Council:*

Please make sure your printing is legible!  
Preferable to use the computer to fill out  
the application.



# The first 6 requirements must be completed *before* the scout's 18<sup>th</sup> birthday.

1. Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life Scout.
2. Demonstrate that you live by the principles of the Scout Oath and Scout Law in your daily life (letters of reference).
3. Earn a total of 21 merit badges.
4. While a Life Scout, serve actively in your unit for a period of six months in one or more positions of responsibility.
5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community.
6. While a Life Scout, participate in a unit leader conference.



# Requirement 2 – Demonstrate Scout Spirit

## *Guide to Advancement 9.0.1.3*

**REQUIREMENT 2.** As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

	Name	Address	Telephone	Email
Parents/guardians				
Religious				
Educational				
Employer (if any)				
Two other references				

- Must provide 6 references unless you are not employed
  - *Do not leave any lines blank other than employer if you are not employed*
- If not affiliated with an organized religion, the parent or guardian provides the Religious recommendation
- May ask more than 6 people to provide recommendations but only 5-6 need to be listed on the form.
- “Other” references can be anyone the scout chooses “including parents or guardians not previously listed, other relatives, Scout leaders including those from the Scout’s unit, or other Scouts and friends.”
- References do **NOT** need to be 21 years of age or older.



# Chief Seattle Council uses this form for recommendations:



Chief Seattle Council

Boy Scouts of America

Updated: July 2023

## Confidential Eagle Scout Letter of Reference Form

*An Eagle Scout candidate must demonstrate that he or she lives by the principles of the Scout Oath and Law in his or her daily life. In this regard, the candidate has indicated that you know him or her personally, and that you would be willing to provide a letter of reference on his or her behalf. On the reverse side of this letter there are additional instructions and a copy of the Scout Oath and Law for your reference in preparing this letter. Please note that the contents of the letter will NOT be shown to or discussed with the candidate, nor with anyone not a member of the Eagle Scout Board of Review.*

Eagle Scout Candidate's Name: \_\_\_\_\_ Unit #: \_\_\_\_\_

Length of time you have known the candidate: \_\_\_\_\_ Your Relationship: \_\_\_\_\_

## Download from [SeattleBSA.org](http://SeattleBSA.org)

Some districts have their own form. Check with your district:  
[seattlebsa.org/advancement/advancement-eagle-reference-contacts/](http://seattlebsa.org/advancement/advancement-eagle-reference-contacts/)



# Requirement 3 – Merit Badges

**REQUIREMENT 3.** Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

MERIT BADGE	DATE EARNED			UNIT NO.	MERIT BADGE	DATE EARNED			UNIT NO.
1 CAMPING					*8 EMERGENCY PREPAREDNESS OR LIFESAVING				15
2 CITIZENSHIP IN THE COMMUNITY					*9 ENVIRONMENTAL SCIENCE OR SUSTAINABILITY				16
3 CITIZENSHIP IN THE NATION					10 FIRST AID				17
4 CITIZENSHIP IN SOCIETY					*11 SWIMMING OR HIKING OR CYCLING				18
5 CITIZENSHIP IN THE WORLD					12 PERSONAL MANAGEMENT				19
6 COMMUNICATION					13 PERSONAL FITNESS				20
7 COOKING					14 FAMILY LIFE				21

\*Cross out badges not earned. If a crossed-out badge in #8, #9, or #11 was earned, it may be reentered in 15 through 21.

You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).

- Information on rank application must match the information in the Council's Internet Advancement records and/or Scoutbook.
- Ask your troop's advancement coordinator for your personal advancement history.
- Compare your troop's records with your blue cards – Blue card dates are the official dates. Reconcile your Internet Advancement/Scoutbook data with your blue cards if necessary.
- For the Eagle Scout required badges with multiple options, be sure to ~~CROSS-OUT~~ the badge you're not using for the Eagle Scout requirement.



## Requirement 3 - Merit Badges (continued)

- ***Be Prepared:*** All merit badges must be completed before your 18<sup>th</sup> birthday. Many of the Eagle Scout-required badges have specified time components:
  - ✓ Camping: 20 nights of camping
  - ✓ Citizenship in the Community: 8 hours volunteer service
  - ✓ Citizenship in the Nation: watch/read news 5 days in a row and report
  - ✓ Communication: 3-day journal
  - ✓ Cycling: 7 distance bike rides
  - ✓ Family Life: 90 days of chores
  - ✓ Hiking: 6 days of hikes
  - ✓ Personal Fitness: 12-week fitness program
  - ✓ Personal Management: 13 weeks of finance tracking
  - ✓ Sustainability: 1-month conservation measures
- Most merit badges cannot be finished in a few days
- ***Be Prepared:*** Working with Merit Badge Counselors means you must coordinate with another person's schedule. "A Scout is Courteous" means that you show respect for other people's time.



# Requirement 4 - Position of Responsibility

**REQUIREMENT 4.** While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life board of review date.**

**Scout troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide.

**Venturing crew/Sea Scout ship.** President, vice president, secretary, treasurer, quartermaster, historian, den chief, guide, boatswain, boatswain's mate, yeoman, purser, storekeeper, chaplain aide, outdoor ethics guide, crew leader, media specialist, specialist or webmaster.

**Lone Scout:** Leadership responsibility in your school, religious organization, or club, or elsewhere in your community.

		Date of Life Scout board of review		
		<input type="text"/>	<input type="text"/>	<input type="text"/>
		Month (mm)	Day (dd)	Year (yy)
Position	<input type="text"/>	FROM	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	
		TO	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	
Position	<input type="text"/>	FROM	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	
		TO	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	

- You may count any qualifying position held after the Life Board of Review.
- You can meet the 6-month element of the requirement through any combination of ***nonconcurrent*** qualifying positions served. That is, only one position can be counted for any time period, even if you actually held more.



# Requirement 5 – Eagle Scout Service Project

**REQUIREMENT 5.** While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. **You must use the *Eagle Scout Service Project Workbook, No. 512-927*, in meeting this requirement.**

Project name:

Date project finished     
Month (mm) Day (dd) Year (yy)

Grand total of hours:  (from *Eagle Scout Service Project Workbook*—for statistical purposes only)





# Requirement 6 – participate in a unit leader conference

**REQUIREMENT 6.** While a Life Scout, participate in a unit leader conference.

Date conference was held     
Month (mm) Day (dd) Year (yy)

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct.

All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\*

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant

Telephone

Date     
Month (mm) Day (dd) Year (yy)

\*Or the date established by an extension of time granted by the National Council (see the Guide to Advancement, section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the Guide to Advancement, section 10.0.0.0.

## Certification by Applicant

Note: part of the certification instructs you to prepare “...a statement of your ambitions and life purpose...” Although our Council does not require that this statement be turned in with the rank application, you will need to submit it to the Eagle Scout Board of Review Coordinator before your Board of Review.



- After the Scout, Scoutmaster, and Committee Chair sign the application, email or deliver it to the Council office: [membership@seattlebsa.org](mailto:membership@seattlebsa.org)

- PDF's only, no image files

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct.

All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\*

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant  Telephone  Date     
Month (mm) Day (dd) Year (yy)

\*Or the date established by an extension of time granted by the National Council (see the Guide to Advancement, section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the Guide to Advancement, section 10.0.0.0.

**UNIT APPROVAL** (personal signatures required)

Signature of unit leader  Telephone  Date     
Scoutmaster, Advisor, or Skipper  
Month (mm) Day (dd) Year (yy)

Signature of unit committee chair  Telephone  Date     
Month (mm) Day (dd) Year (yy)

**BSA LOCAL COUNCIL VERIFICATION.** According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed  Position  Date     
Month (mm) Day (dd) Year (yy)



# Timely Submission

If the applicant has already turned (or is about to turn) eighteen, the Eagle Scout Rank application should be submitted to the Council office as soon as possible after the 18<sup>th</sup> birthday.

*Sending materials late can imply the work continued after the 18<sup>th</sup> birthday*

[Guide to Advancement 9.0.1.5]



- After the Council verification, the Eagle Scout Rank Application is forwarded to the appropriate District representative.
- Each District has specific methods to process the paperwork and schedule the Board of Review.



There are 11 Districts in Chief Seattle Council, organized into 5 Territory Service Areas.

### Grand Columbia

[Visit Grand Columbia](#)

Adams, Grant, and Kittitas counties plus parts of Chelan and Douglas (Basalt Coulee)

Ferry and Okanogan counties plus parts of Chelan and Douglas (Highlands)

Yakima county plus parts of Benton and Klickitat (Simcoe Mountain)

### Lake Trails

[Visit Lake Trails](#)

Bellevue, Juanita, Kirkland, and Mercer Island. (Lake Shores)

Bothell, Carnation, Duvall, Kenmore, Redmond, Woodinville. (Northern Trails)

### Mountain

[Visit Mountain](#)

Fall City, Issaquah, North Bend, Sammamish, Snoqualmie, portions of Newcastle, and the Renton Highlands. (Alpine)

Auburn, Black Diamond, Covington, Kent, Newcastle, Maple Valley, Pacific, Renton, Skyway. (Mt. Tahoma)

### Peninsulas

[Visit Peninsulas](#)

Bainbridge Island, Seabeck, Crosby, Bremerton, Silverdale, Port Orchard, Belfair, Bangor, Erlands Point-Kitsap Lake, Indianola, Kingston, Manchester, Navy Yard City, Olalla, Parkwood, Poulsbo, Suquamish, Tracyton. (Kitsap)

Clallam and Jefferson counties. (Mt. Olympus)

### Seattle

[Visit Seattle](#)

Lake Forest Park, North Seattle, Shoreline. (Aurora)

Beacon Hill, Burien, Capitol Hill, Central District, Columbia City, Des Moines, Hillman City, Madrona, Montlake, Normandy Park, Rainier Beach, Rainier Valley, SeaTac, Seattle, South Seattle, Tukwila, Vashon Island, West Seattle, White Center. (Duwamish)

Contact your District Advancement Chair for  
your “Trail to Eagle Scout” process.

<https://seattlebsa.org/advancement/advancement-council-and-district-advancement-team-contacts/>



# These items are required before the Eagle Scout Board of Review can be held:

1. Verified Eagle Scout Rank Application
2. Complete Eagle Scout Service Project Workbook
3. Statement of ambitions and life purpose
4. Five Letters of Reference\*

\*The Eagle Scout Board of Review cannot be denied or postponed due to missing Letters of Reference

*[\*Guide to Advancement 9.0.1.7]*



# Requirement 7 – Successfully complete a Board of Review for the Eagle Scout Rank

**REQUIREMENT 7.** Successfully complete your board of review for the Eagle Scout rank.

The applicant appeared before the Eagle Scout board of review on this date, and this application was approved.

Date

Month (mm)	Day (dd)	Year (yy)

WITH NAME

Signature of Eagle Scout board of review chair

WITH NAME

Signature of council/district board representative (if applicable)

I certify that all procedures, as outlined in the *Guide to Advancement*, have been followed. I approve this application.

Scout executive

WITH NAME

Date

Month (mm)	Day (dd)	Year (yy)

Presentation of the rank may not be made until the Eagle Scout credentials are received by the BSA local council.

*An Eagle Scout board of review may occur, without special approval, up to 24 months after a Scout's 18<sup>th</sup> birthday.*

[Guide to Advancement 8.0.3.1]



# Eagle Scout Extensions

- Councils now have the authority to grant limited extensions of time to complete Eagle Scout requirements.
- Scouts must meet 3 tests to qualify:
  1. Scout must have been registered with enough time to normally complete the requirements.
  2. Unforeseen circumstances preclude the completion of requirements before the deadline.
  3. The circumstance is beyond the control of the Scout, could not have been anticipated, and cannot be resolved in time to complete the requirements
- Requests must be submitted to the Council using [Form 11.2.0.0, Request for Extension of Time](#).
- The form, and any supporting documentation, should be emailed to John Padgett ([jpadgett@seattlebsa.org](mailto:jpadgett@seattlebsa.org)) before the scout turns 18.





- Chief Seattle Council has a great deal of information on the Trail to Eagle Scout process on our website:

<https://seattlebsa.org/advancement/advancement-Eagle Scout/>

- Some District websites have District-specific information for their Trail to Eagle Scout process:

<https://seattlebsa.org/advancement/advancement-council-and-district-advancement-team-contacts/>



# Trail to Eagle Scout Resources

- **Chief Seattle Council Advancement**  
For most recent Eagle Scout Service Project Workbook and Eagle Scout Rank application  
<https://seattlebsa.org/advancement/advancement-Eagle/>
- **Guide to Advancement**  
<https://www.scouting.org/filestore/pdf/33088.pdf>
- **Scouts BSA Handbook – Eagle Scout Rank requirements**  
<https://www.scouting.org/wp-content/uploads/2022/09/2022-Eagle-rank.pdf>





# Trail to Eagle Scout

Questions?  
Feedback?

Download a copy of this presentation  
(and all PTC presentations)

[www.seattlebsa.org/ptc](http://www.seattlebsa.org/ptc)



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