



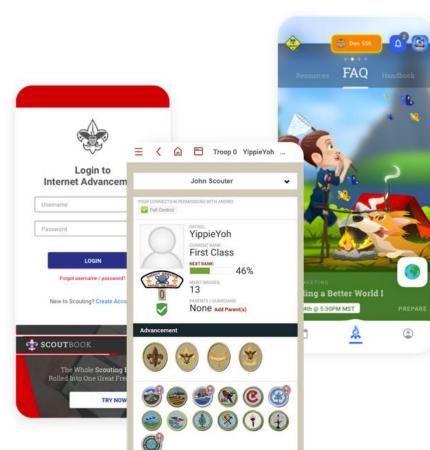
414: Scoutbook

October 15, 2022

Ken Fischer







Awards



From the first knot tied to final hours of service performed, the Scouting experience is a journey like none other. And Scoutbook is your go-to tool to ensure not a moment is missed - tracking advancement, milestone achievements and all the fun along the way.

If your pack, troop, crew, or ship is already using Scoutbook, Login to get started. If not, find out how to set up a unit in Scoutbook.

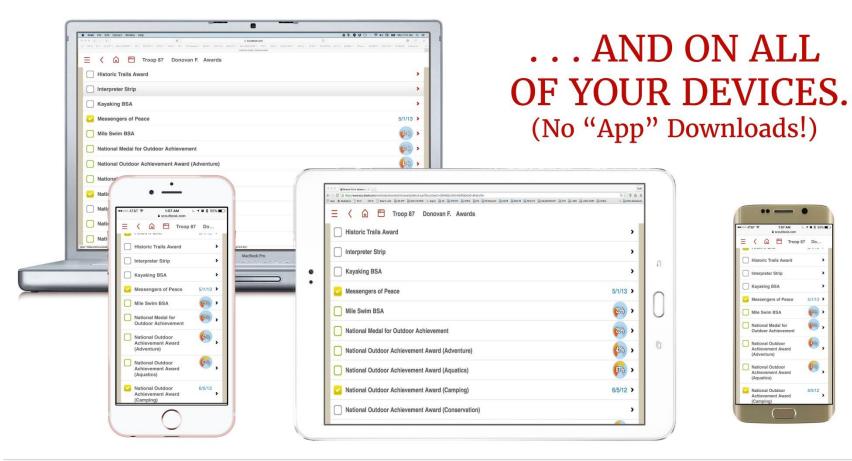
NEED HELP?

Visit help.scoutbook.scouting.org for answers to commonly asked Scoutbook questions, Scoutbook How To's, and so much more!





LEADERS - PARENTS - SCOUTS . . .







Scouting Apps: MyScouting



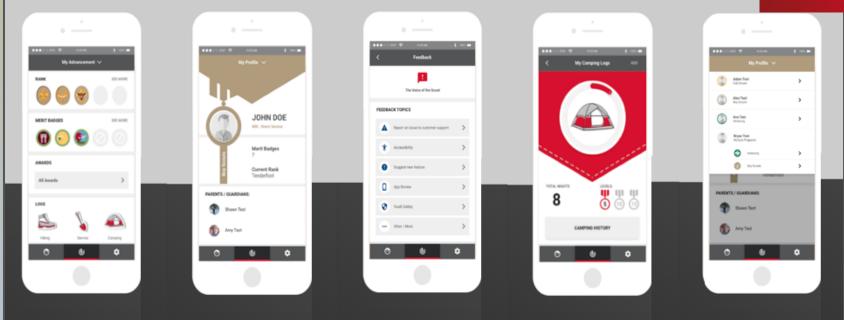


Based on the same database as MyScouting.org

- Access training resources and take courses (including Youth Protection Training)
- Track training completions
- Download or email completed training certificates
- Communicate with members within your organization level and below (for Key 3s and designated access)
- Manage your profile, announcements, and calendar events for your organization
- Access multiple Commissioner Tools:
 - Commissioner and unit assignments
 - Enter and complete contacts for Simple Assessments
 - Create and manage Roundtables

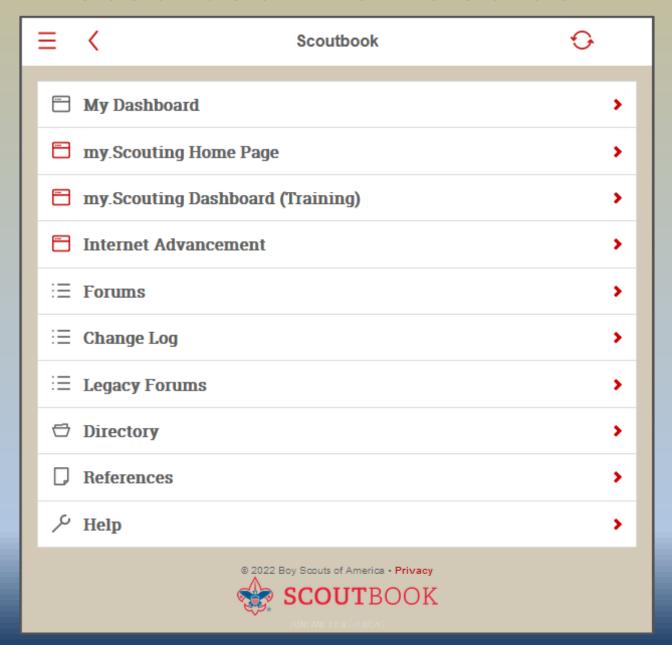
Scouting Apps: Scouting





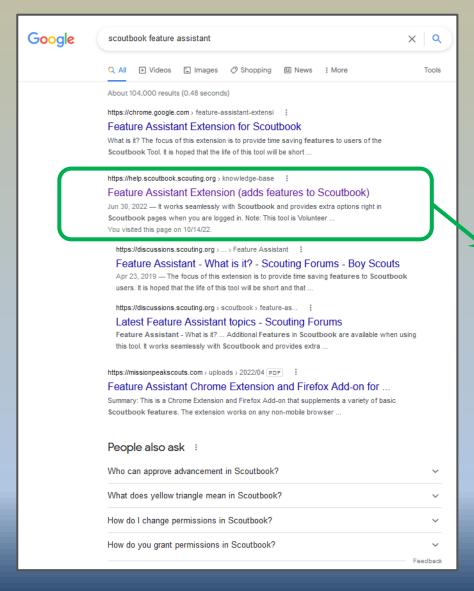
- Based on the same database as Scoutbook
- The current release of the app contains the following functions:
 - View parent and/or Scout profile
 - Track a Scout's advancement
 - See upcoming pack events and RSVP
 - Provide parent access to your Scouts' accounts

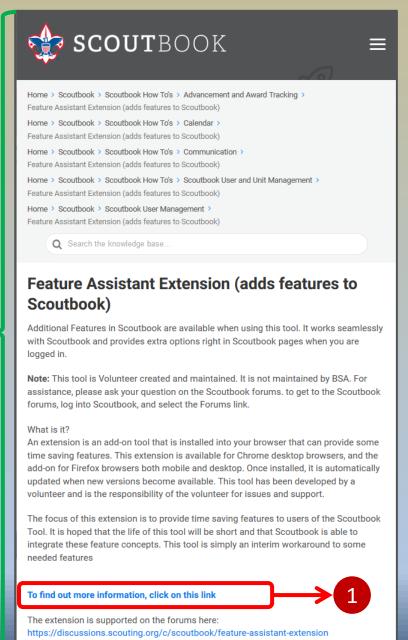
Scoutbook Home Screen



Feature Assistant

Chrome Extension / Firefox Add-on





Feature Assistant

Chrome Extension / Firefox Add-on

Installation instructions for:







ATEST VERSION of this document, click on the cion on your browser, or go to help.scoutbook.scouting.org which also provides general Scoutbook help.



Feature Assistant Chrome Extension and Firefox Add-on for Scoutbook

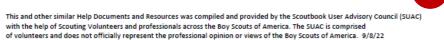
NOTE: This extension/add-on has been developed by a volunteer. Any support or update is the responsibility of the volunteer.

Summary: This is a Chrome Extension and Firefox Add-on that supplements a variety of basic Scoutbook features. The extension works on any non-mobile browser supported by Chrome, and the Firefox Add-on works on all Firefox supported platforms, (currently excluding mobile Android due to excessively restrictive Firefox policies). This document will describe how to install the extension and provides a Table of Contents of supported features.

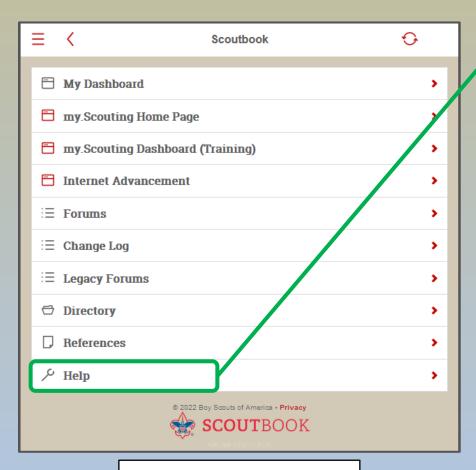
NOTE: Google has announced that they will not extend extension support for mobile platforms such as you smartphone. Firefox policies are too restrictive to allow private audience extensions for mobile.

Table of Contents

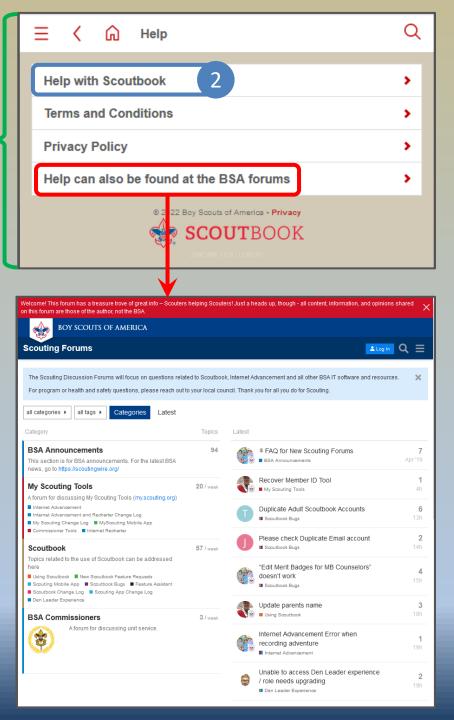
Calendar	Repeating Events You can create, edit and delete repeating calendar events				
	Calendar Messaging You can select invitees based on their RSVP status and				
	attendees based on attendance to send them messages				
	Copy or Clone Events You can make copies of a specific event for a different				
	date.				
	<u>Update Multiple Event Invitees</u> You can add invitees to any number of				
	future events in a quick entry fashion				
	Import Calendar Event CSV You can import calendar events using a CSV				
	file.				
	Export Calendar Event to CSV You can export calendar events to a CSV file				
	Add Scout Birthdays to Calendar Add Scout Birthdays to the Calendar with a				
	click of a button, or delete added birthdays				
Payment Log	Payment Log balance Messaging Send Payment Log Balance messages to				
	members				
	Import Logs Import Payment log data				
	Close and or clear accounts Close user accounts or delete all user				
	transactions				
Session Monitor	Popups warn you if a Session Timeout is impending and give you an option				
	to continue the session. A countdown timer is shown at the top of this				
	menu. Currently the Session Timer is not supported by Firefox for Android,				
	The Firefox Beta version is adding the support.				
Merit badge Counselor	Connect to Merit Badge Counselor Fast Invite Counselors to connect to				
Quick Connect -	Scouts without having to mess with Adding Connections				



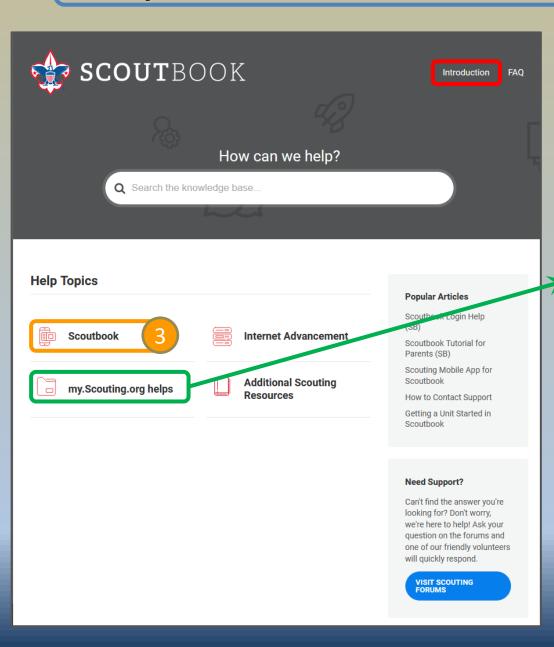
Help

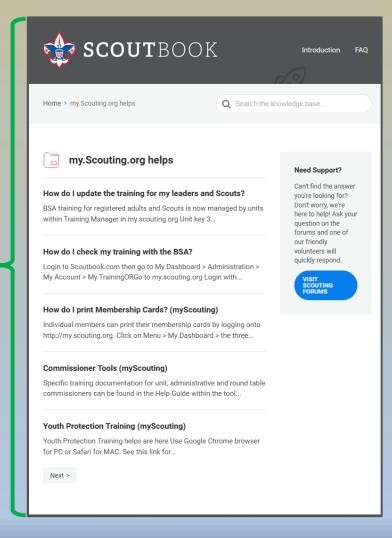


Scoutbook Home Page

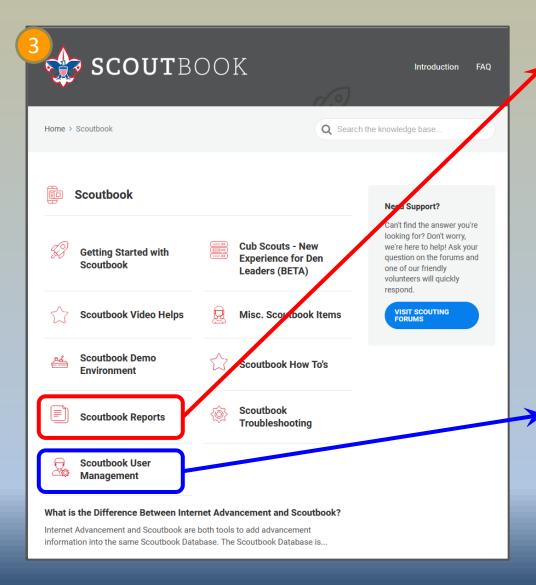


Help – BSA Online Tools 2





Help - Scoutbook





Scoutbook Reports

Scoutbook Reports (SB)

Scoutbook has a lot of reports available to units. Here is a sample list of the reports that are available. ...

Getting the Report to Bring to Scout Shop from Scoutbook (SB)

DOUBLE CHECK WITH YOUR SCOUT SHOP OR LOCAL COUNCIL TO CONFIRM WHICH REPORT THEY WOULD PREFER A handout on how...

Need Support?

Can't find the answer you're looking for? Don't worry, we're here to help! Ask your question on the forums and one of our friendly volunteers will quickly respond.

VISIT SCOUTING

Need Support?

Can't find the answer

Don't worry, we're here

VISIT SCOUTING FORUMS

you're looking for?

to help! Ask your

question on the forums and one of our friendly volunteers will

quickly respond.

How to Make a Mini Rank Report (SB)

Make the following selections to make a Rank Mini Report for any specific rank (this example is for Cub Scouts...

How do I update the training for my leaders and Scouts?

BSA training for registered adults and Scouts is now managed by units within Training Manager in my.scouting.org Unit key 3...

How do we get previous advancement reports?

Q. Is there any way I can preview previous advancement reports from scout book? The advancements were entered through scout...

Scoutbook User Management

How do I Change my Password?

Go to your My Profile page and look for the link called Password. You cannot reset your password from the edit profile page....

Managing Memberships

Adding-Removing and Moving Scouts Between Units-Dens-Patrols If the Scout is already in Scoutbook in another unit, see the Moving Scouts...

How do I reset my password?

Go to your My Profile page and look for the link called Password. You cannot reset your password from the edit profile page....

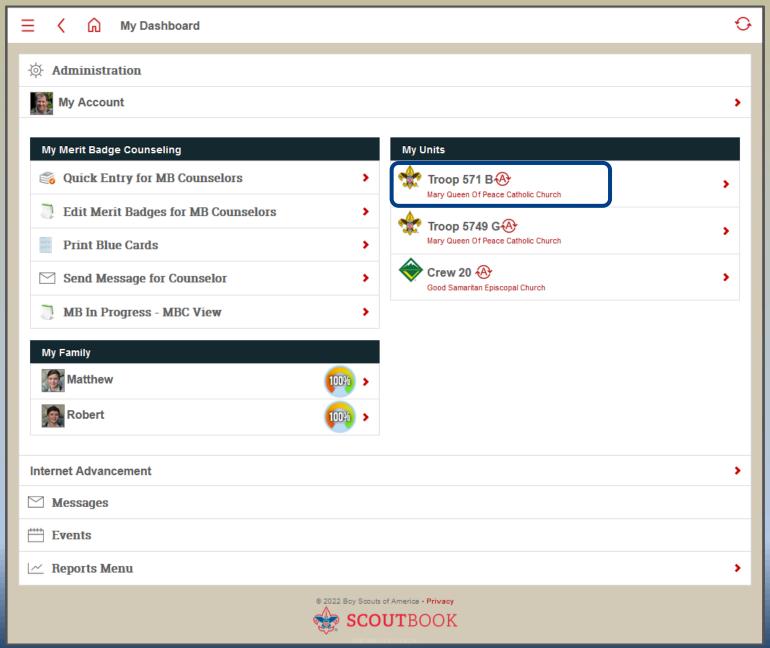
Feature Assistant Extension (adds features to Scoutbook)

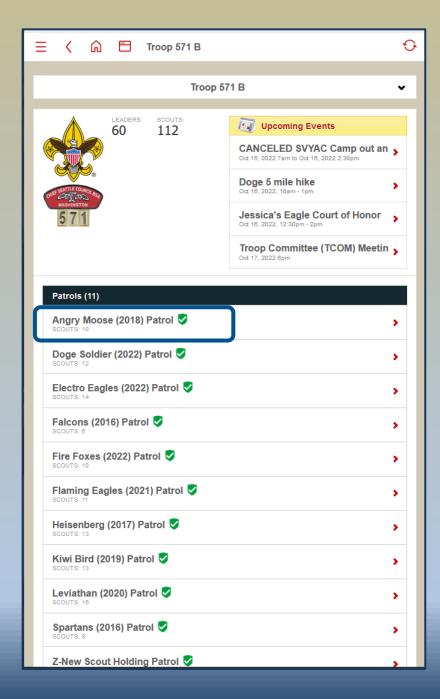
Additional Features in Scoutbook are available when using this tool. It works seamlessly with Scoutbook and provides extra options right...

How do I remove or delete a leader from a position or the leader roster?

If you have a leader who is no longer serving in a position in your unit you can click on...

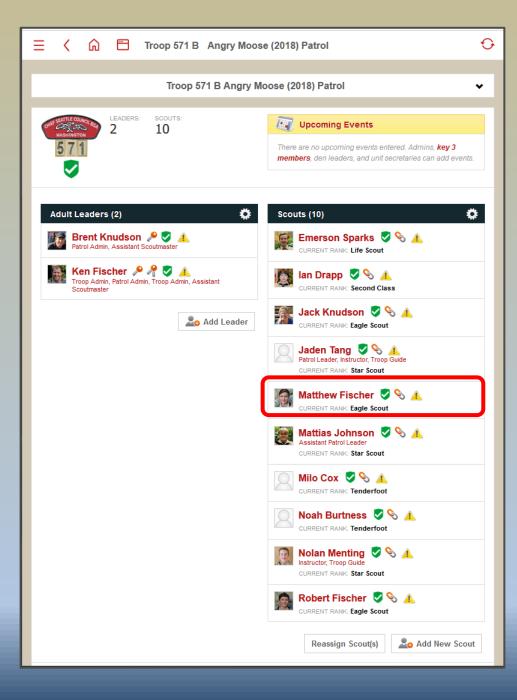
My Dashboard





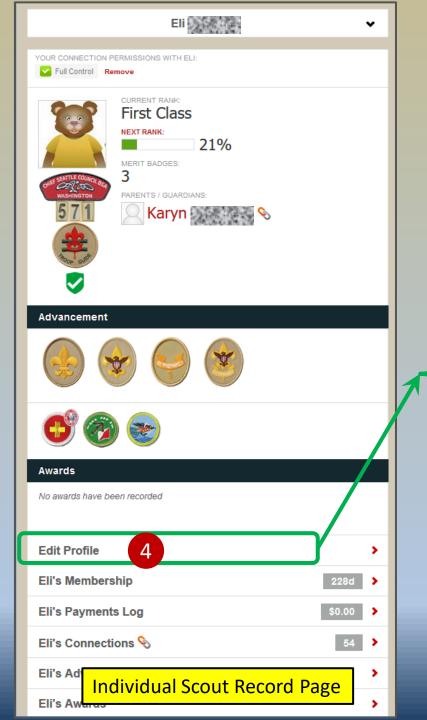
Troop Page

ı	_		_			
ı		Z-New Scout Holding Patrol ♥ scouts: 0				
ı		Add Patro				
ı		Troop Roster 🚎	>			
		Send Message 🖂	>			
		Quick Entry 🍣	>			
ı	Π	Troop Reports 🕌	>			
		Import Black Pug Data 📲				
		Export / Backup 🦚	>			
ı		Edit Troop	>			
		Troop Payments Log	>			
ı		Search Troop Payments Log	>			
		MB Counselor List	>			
		Nova Counselors and Supernova Mentors List	>			
ı		Print Blue Cards	>			
ı		Chief Seattle Council S	>			
		Feature Assistant Active This page was modified by the Feature Assistant Extension/Add-on and contains features not supported by BSA © 2022 Boy Scouts of America • Privacy SCOUTBOOK America 18 FEB 18 F				



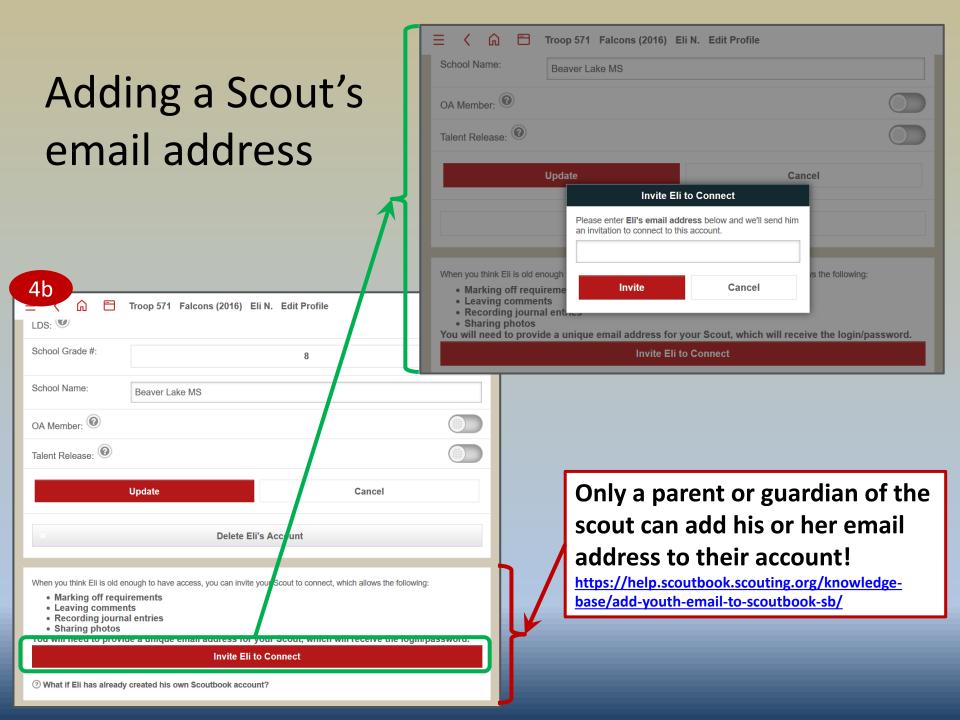
Patrol Page



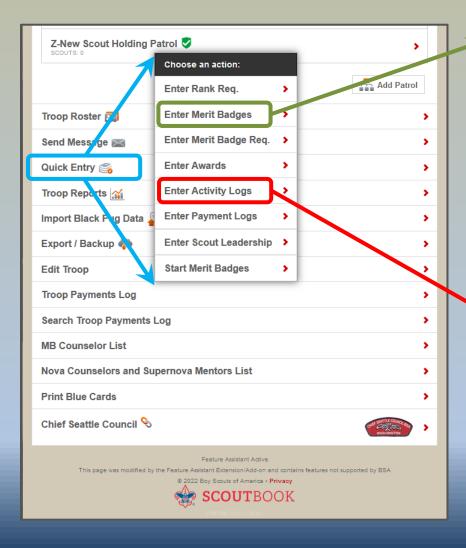


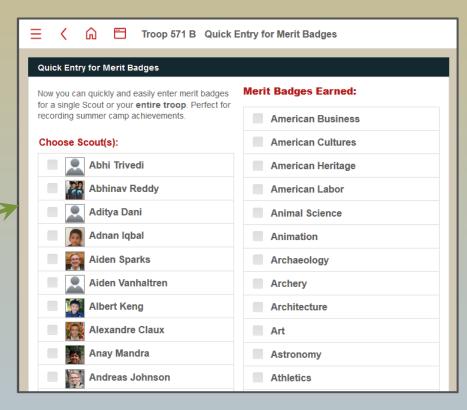
Scout Profile

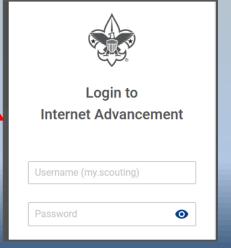
4a					
= < 6	Troop 571 Falcons (2016) Eli N. Edit Profile				
First Name:	Eli				
Middle Name:					
Last Name:					
Suffix:					
Nickname:	Eli				
Country:	USA ✓				
Address:					
City:	Issaquah				
State:	Washington ✓				
Zip Code:	98027				
Home Phone:					
Mobile Phone:					
Swimming	0				



Quick Entry



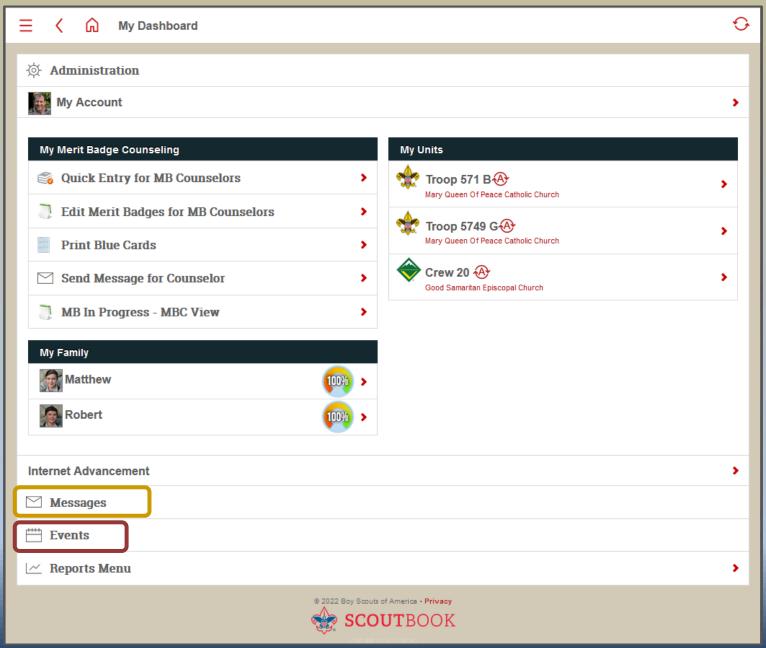




Legend

Legend: Prerequisite Required or Optional Requirement Not Started Started Completed Leader Approved/Recorded Awarded

My Dashboard



Message

Subject:

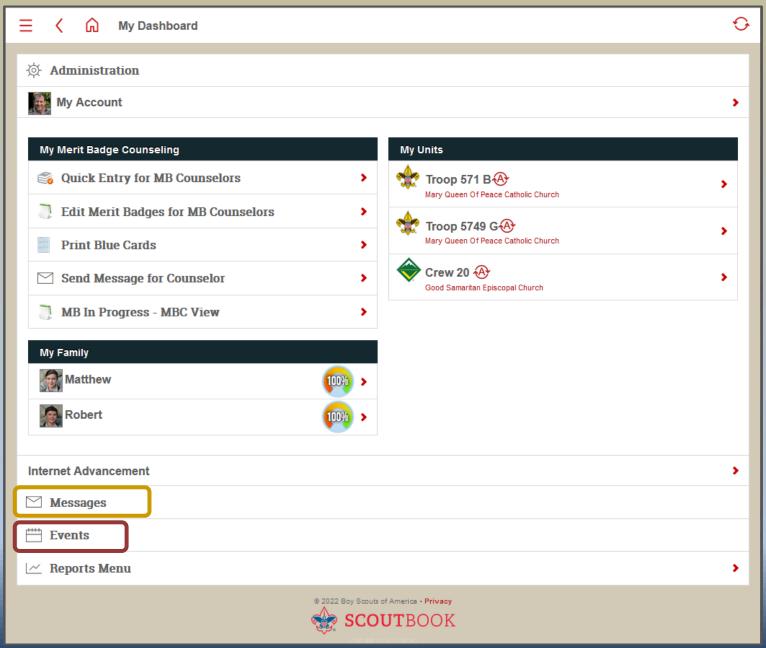
Message: 🕜

File Attachments:

Upcoming events come directly from the calendar feature BCC option hides the email addresses of all recipients

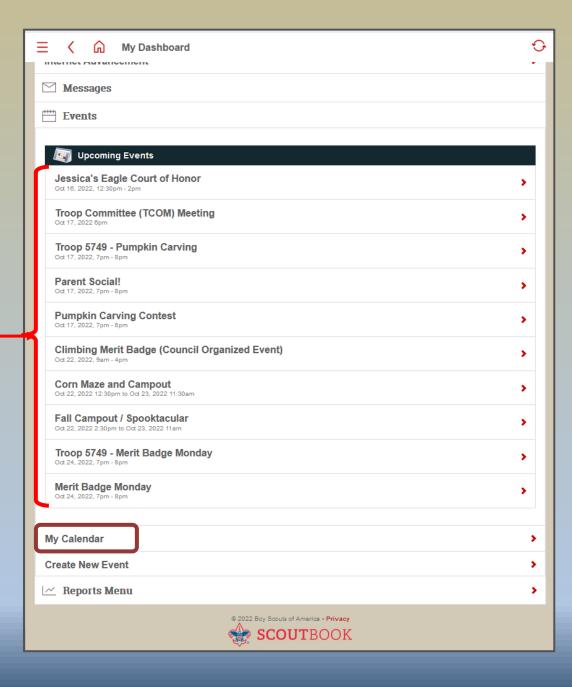
Messages		age to send an ema		utically include the parent/guardians.				
	О Т	roop 571 B						
	Select	Show Patrol Selection List						
		choose ema	il group	new group name		Save Group Show Group		
s	end Email	Send Text				Delete Group Import/Export		
ubject:					Select All	Youth Members (76) Select All Abed, Eddie Dawn Abed		
essage: ②	No Emails	Dawn Abed Armstrong, Brandon						
					9	Baker, Kai 🗸		
ile Attachments:	No Emails	Shannon Baker Beason, Connor Bill Beason						
Browse No files selected.						Lisa Beason		
✓ Include names in message when BCC is select			Bennett, Brock John Bennett Wendy Bennett					
Include Youth Protection Notice in youth mess		Bhandari, Neelansh 🗸						
☑ Use BCC								
Keep Message Content to Send to Another Un								
pcoming events come directly from the calendar feature. CC option hides the email addresses of all recipients and includes only your address in the To field.								
	Preview N	lessage						

My Dashboard

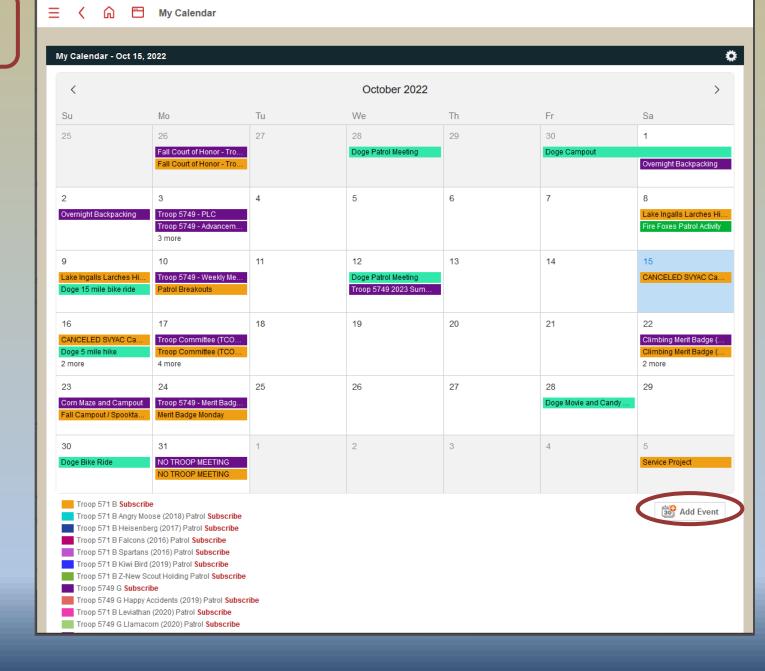


Events

Next 10 Upcoming Events



Calendar



Using Scoutbook Calendars (SB)

- Use Scoutbook Calendar to schedule events for your Pack, Den, Troop or Patrol.
- Calendar event creation and attendance permissions are currently limited to the following:
 - Unit, den and patrol admins
 - Committee Secretary or Pack Secretary
 - Key 3 (Cubmaster / Scoutmaster, Committee Chair, Chartered Org. Rep.)
 - Outdoor Activity Coordinator
 - Scouts with Calendar Editor youth leadership position (make sure the position is approved)
 - These Scouts can use Scoutbook to create, edit, change RSVP responses and take attendance.

SCOUTBOOK

Thank You!

