



# Trail to Eagle Scout

Chief Seattle Council  
Program & Training Conference  
November 4, 2023

Liz Anne Bowman, Lake Shores District Advancement Chair  
LakeShoresAdvChair@hotmail.com



## Where to find Eagle Scout Advancement information?

- In the Scouts BSA Handbook
- on the Eagle Scout Rank Application
- in the [Guide to Advancement](#)
- on the Chief Seattle Council website:

<https://seattlebsa.org/advancement/advancement-Eagle Scout>

Always use the most recent Project Workbook and Eagle Scout Rank Application which are available on the Council's website. ***Using older forms will cause delays.***





# Trail to Eagle Scout

## The Eagle Scout Service Project





## Eagle Scout Service Project Workbook



Eagle Scout candidate's full legal name

Please give a name to your project

**Current Edition: February 2023**  
**Download from**  
**<https://www.scouting.org>**

Eagle Scout Service Project Workbook No. 2023a  
February 2023



# Meeting Eagle Scout Requirement 5

*“While a Life Scout, **plan, develop, and give leadership** to others in a service project helpful to any religious institution, any school, or your community.”*

- **Be Prepared:** Read the workbook! Almost all questions can be answered by reading the workbook. Additionally, your signature on Proposal Page H is your **promise** that you have read the “entire workbook, including the ‘Message to Scouts and Parents or Guardians’.”
- “While a Life Scout” means work on the project—including planning—begins after the Life Scout board of review. It’s okay to discuss project ideas before achieving Life rank.
- “Give leadership to others” means that there needs to be at least 2 people besides the scout involved with the project. “Councils, districts, and units shall not establish requirements for the number of people led, or their makeup, or for time worked on a project.” GTA 9.0.2.4
- Be sure to use the most recent Eagle Scout Project Workbook (currently February 2023). If you use an older version, a district reviewer **may** require that you redo your proposal on the current form.



## Req. 5 – Eagle Scout Service Project (continued)

*“While a Life Scout, **plan, develop, and give leadership** to others in a service project helpful to any religious institution, any school, or your community.”*

- **Be Prepared:** Discuss your project idea with your intended beneficiary, your Scoutmaster and your Troop parent committee. Making a presentation to the committee can be an invaluable tool for getting feedback about your proposal before you approach the District review team. Your Scoutmaster and Troop committee should review your project to determine if it meets the requirements for an Eagle Scout Service project and is feasible. They can also help you consider safety issues.
- Although you may begin planning and filling out the Workbook as soon as you earn Life rank, you must get District approval before beginning any work, raising any money, or obtaining any materials.
- **Be Prepared:** Many districts recommend that you submit your Proposal *at least 30 days* before you want to begin work on your project.



The project must benefit an organization other than the BSA:

*Your project must be for any religious institution, any school, or your community. It is important to note, however, that the BSA has defined “your community” to include the “community of the world.”*

*[Eagle Scout Service Project Workbook, page 3]  
[Guide to Advancement, topic 9.0.2.5.]*



*Routine labor is not normally appropriate for a project. This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school).*

*[Eagle Scout Service Project Workbook, page 3]*





*While projects may not be of a commercial nature or for a business, this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable. Some aspect of a business operation provided as a community service may also be considered; for example, a park open to the public that happens to be owned by a business, but primarily benefits the community.*

*[Eagle Scout Service Project Workbook, page 3]*



*A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council. See “Eagle Scout Service Project Fundraising Application” in the workbook.*

*[Eagle Scout Service Project Workbook, page 3]*



# Leadership

## 9.0.2.4 “Give Leadership to Others ...”

“Others” means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. In cases where just three people are not able to conduct a project to the satisfaction of a beneficiary, then more would be advisable. It may be, however, that a well-chosen project conducted by only three provides an impact not achievable with those involving more.

*“Others” means at least two people besides the Scout.*

[Guide to Advancement 9.0.2.4]



# Project Ideas

- Talk with your Scoutmaster or other Scouting adult to see if they have a project idea
- Talk to your chartered organization to see if they have a project idea
- Think about non-profit organizations that you are familiar with— what kind of projects might these groups benefit from
- Search for ideas on the internet
  - <https://scoutorama.com/100-service-project-ideas>
  - <https://Eagleprojects.scoutlife.org/>
  - <http://www.Eaglescout.org/project/select.html>
- A word about “drives” (blood, clothing, food, toys, etc.): **Drives are generally discouraged** because it makes it difficult for the scout to demonstrate ***planning, development, and leadership***. If you are considering a drive, you may be asked to add complexity to the project in order to show that you provided these essential characteristics of a good Eagle Scout Service Project.



## Project Ideas – Discussion

Do these ideas qualify as Eagle Scout Projects? Why or why not?

- Conduct a pet food drive for the Humane Society by placing collection bins outside a grocery store
- Remove invasive plant species at a local park and replace with native plants.
- Create a 100 ft. section of trail at Camp Edward.
- Create fliers to inform about a homeless shelter and solicit donations for the shelter
- Add split-rail fence alongside a trail at a local park.
- Conduct a “Racial Consciousness” forum at a local high school.
- Assemble personal hygiene kits for distribution by a local homeless shelter.
- Create a database of local military service personnel and conduct a letter-writing campaign for troops overseas.
- Restore barked areas at a chartered organization’s property
- Build a wheelchair ramp for an elderly couple.



## Project Ideas – Discussion (continued)

- Conduct a pet food drive for the Humane Society by placing collection bins outside a grocery store. (Needs to be revised, does not provide leadership opportunities.)
- Remove invasive plant species at a local park and replace with native plants.
- Create a 100 ft. section of trail at Camp Edward. Needs to be revised, project cannot benefit BSA.)
- Create fliers to inform about a homeless shelter and solicit donations for the shelter. (Needs to be revised, project cannot be a fundraiser.)
- Add split-rail fence alongside a trail at a local park.
- Conduct a “Racial Consciousness” forum at a local high school.
- Assemble personal hygiene kits for distribution by a local homeless shelter.
- Create a database of local military service personnel and conduct a letter-writing campaign for troops overseas.
- Restore barked areas at a chartered organization’s property. (Needs to be revised, comes under “routine maintenance.”)
- Build a wheelchair ramp for an elderly couple. (Needs to be revised, “community” normally does not refer to individuals.)



# There are three parts to the Eagle Scout Service Project Workbook:

1. Proposal
2. Plan
3. Report



## 9.0.2.7 “Proposal Must Be Approved ... Before You Start”

### **The Five Tests of an Acceptable Eagle Scout Service Project.**

The proposal is an overview, but also the *beginnings* of planning. It shows the unit leader and any representatives of a unit committee, council, or district, that the following tests can be met.

1. The project provides sufficient opportunity to meet the requirement.
2. The project appears to be feasible.
3. Safety issues will be addressed.
4. Action steps for further detailed planning are included.
5. The Scout is on the right track with a reasonable chance for a positive experience.

[Guide to Advancement 9.0.2.7]





# No requirement to use an “Eagle Scout Project Coach”

## **Eagle Scout Service Project Coaches (See the *Guide to Advancement*, topic 9.0.2.9)**

Many units, districts, and councils use Eagle Scout service project “coaches,” because the advice they provide after approval of a proposal can be invaluable as a candidate develops his project plan. A coach can help Scouts see that if a plan is not sufficiently developed then projects can fail. Assistance can come through evaluating a plan and discussing its strengths, weaknesses, and risks, but coaches do not have the authority to dictate changes, or take any other such directive action. Instead, coaches must use the BSA method of positive adult association, logic, and common sense to help the candidate make wise decisions.

It is up to the council to determine who may serve as project coaches and how they might be assigned or otherwise provided to candidates. Coaches must be registered with the BSA (in any adult position) and be current in BSA Youth Protection training, and may come from the unit, district, or council level. For examples of how a service project coach can assist, please see the *Guide to Advancement*, topic 9.0.2.9. Note that there should be only one coach that is *designated* for you by your council or district; but your unit may also provide people to coach you.

*[Guide to Advancement 9.0.2.9]*





**Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.**

<b>Candidate's Promise*</b>		<i>Sign below before you seek the other approvals for your proposal.</i>	
On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.			
Signed		Date	

*\* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.*

<b>Unit Leader Approval*</b>		<b>Unit Committee Approval*</b>	
I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow them.		This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.	
Signed		Signed	
Date		Date	
Name (Printed)		Name (Printed)	

<b>Beneficiary Approval*</b>		<b>Council or District Approval</b>	
This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.		I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.	
<i>Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."</i>			
Yes _____ No _____			
Signed		Signed	
Date		Date	
Name (Printed)		Name (Printed)	

*\* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.*





# Eagle Scout Service Project Plan



Eagle Scout candidate's name \_\_\_\_\_

Eagle Scout Service Project Name \_\_\_\_\_

Planned start date \_\_\_\_\_ Planned completion date \_\_\_\_\_



# The “Plan” is completed and shared with the Beneficiary before work on the Project begins.

You should also show your project plan to your beneficiary prior to carrying out the project. This will help ensure your plans agree with the beneficiary's expectations. Remember, the project beneficiary has the authority to require and approve a project plan. Be sure to read "Navigating the Eagle Scout Service Project" at the end of this workbook.

## The Plan is not approved or signed by the District, Troop, etc.



# Eagle Scout Service Project Fundraising Application

(completed as part of the “Plan”)

Eagle Scout Service Project Fundraising Application must be used in obtaining approval for service project fundraising of monies and for in-kind donations of materials, supplies, tools, or other needs.\*

\*No application needed for donations from the Unit, Chartered Organization, or friends and relatives.

\*In Chief Seattle Council, no application is required to solicit up to \$500 in material from local stores (lumber, food, toiletries, etc.)



## 9.0.2.14 Risk Management and Eagle Scout Service Projects

All Eagle Scout service projects constitute official Scouting activity and thus are subject to Boy Scouts of America policies and procedures. Projects are considered part of a unit's program and are treated as such with regard to policies, procedures, and requirements regarding Youth Protection, two-deep leadership, etc.

*[Guide to Advancement 9.0.2.14]*





## Eagle Scout Service Project Report



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's name \_\_\_\_\_

Eagle Scout Service Project Name \_\_\_\_\_

Project start date \_\_\_\_\_ Project completion date \_\_\_\_\_



## Photos and Other Documentation

If you have them, submit photographs taken before, during and after project completion on a separate document. You may physically attach letters, maps, handouts, printed materials, or similar items that might be helpful to your board of review.

**Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.**

## Candidate's Promise *Sign below before you seek the other approvals.*

*On my honor, I was the leader of my Eagle Scout service project and executed it as reported here*

Signature	Date

## Approvals

*In my opinion, this Eagle Scout service project meets Eagle Scout requirement 5, as stated on page 3 of this workbook.*

<b>Beneficiary name:</b> <input style="width: 90%;" type="text"/>	<b>Unit leader name:</b> <input style="width: 90%;" type="text"/>
Signature <span style="float: right;">Date</span>	Signature <span style="float: right;">Date</span>

**The "Report" is filled out after the project is completed.  
Approval from Scoutmaster and Beneficiary is required.**





### 9.0.2.13 Evaluating the Project After Completion

Eagle Scout service projects must be evaluated primarily on impact—the extent of benefit to the religious institution, school, or community, and on the leadership provided by the candidate. There must also be evidence of planning and development. This is not only part of the requirement, but relates to practicing our motto to “Be Prepared.”

*However, in determining if a project meets requirement 5, reviewers must not require more planning and development than necessary to execute the project. These elements must not overshadow the project itself, as long as the effort was well led, and resulted in an otherwise worthy outcome acceptable to the beneficiary.*

*[Guide to Advancement 9.0.2.13]*





# Trail to Eagle Scout

## The Eagle Scout Rank Application



# Eagle Scout Rank Requirements

Requirements are mostly similar to Star & Life rank:

1. Active as Life Scout for 6 months
2. Demonstrate Scout Spirit
3. Merit badges (minimum)
  - 14 Eagle Scout rank-required
  - + 7 Elective
  - = 21 total
4. Position of Responsibility
5. Service Project
6. Scoutmaster Conference
7. Board of Review

The first 6 requirements do not have to be completed in order.



## EAGLE SCOUT RANK APPLICATION

TO THE EAGLE SCOUT RANK APPLICANT. This application is to be submitted after you have completed all requirements for the Eagle Scout rank. Print in ink or type all information. List the month, day, and year for all dates. When entering dates please use the format mm/dd/yy - for example, list the date July 8, 2022, as 07/08/22. When you have completed this application, sign it and submit it to your unit leader.

FULL LEGAL NAME (Use abbreviations if necessary; must fit within 30 characters, including spaces and punctuation.)

\_\_\_\_\_  
 Street address or P.O. box \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_  
 Telephone (including area code) \_\_\_\_\_ Email \_\_\_\_\_  
 Troop, crew, ship, or Lone Scout Unit No. \_\_\_\_\_  
 Unit City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

Date joined Scouts BSA \_\_\_\_\_  
 Date joined a Venturing crew \_\_\_\_\_  
 Date joined a Sea Scout ship \_\_\_\_\_  
 Date of First Class Scout board of review \_\_\_\_\_  
 Date of Star Scout board of review \_\_\_\_\_

Were you a Cub Scout?  Yes  No  
 Were you a Webelos Scout?  Yes  No  
 Did you earn the Arrow of Light Award?  Yes  No  
 Had you completed fifth grade upon joining?  Yes  No

**AGE REQUIREMENT ELIGIBILITY.** Merit badges, badges of rank, and Eagle Palms may only be earned by registered Scouts, and qualified Venturers and Sea Scouts. They may earn these awards until their 18th birthday. Any Venturer or Sea Scout who achieved the First Class rank in a Scout troop or as a Lone Scout may continue working for the Star, Life, and Eagle Scout ranks and Eagle Palms while registered as a Venturer or Sea Scout up to their 18th birthday. Scouts, Venturers, and Sea Scouts who have completed all requirements prior to their 18th birthday may be reviewed within 24 months after that date with no explanation. Refer to the Guide to Advancement, No. 33088, section 8.0.3.1, for boards of review beyond that period.

A Scout, Venturer, or Sea Scout approved to be registered beyond the age of eligibility may work toward Scouts BSA rank advancement after their 18th birthday. See the Guide to Advancement, section 10.0.0.0, for details.

**REQUIREMENT 1.** Be active in your troop, crew, or ship for at least six months as a Life Scout.

**REQUIREMENT 2.** As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

Name	Address	Telephone	Email
Parents/guardians			
Religious			
Educational			
Employer (if any)			
Two other references			

**REQUIREMENT 3.** Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.
1 CAMPING			*8 EMERGENCY PREPAREDNESS OR LIFESAVER		15			
2 CITIZENSHIP IN THE COMMUNITY			*9 ENVIRONMENTAL SCIENCE OR SUSTAINABILITY		16			
3 CITIZENSHIP IN THE NATION			10 FIRST AID		17			
4 CITIZENSHIP IN SOCIETY			*11 SWIMMING OR HIKING OR CYCLING		18			
5 CITIZENSHIP IN THE WORLD			12 PERSONAL MANAGEMENT		19			
6 COMMUNICATION			13 PERSONAL FITNESS		20			
7 COOKING			14 FAMILY LIFE		21			

\*Crossed out badges not earned. If a crossed-out badge in #8, #9, or #11 was earned, it may be reentered in 15 through 21. You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).



latest Scouting news. A portion of your membership fee supports NESA's many programs such as providing cottage scholarships. Apply for your NESA membership <https://nesa.org/why-join/>



secretary, treasurer, train's mate, yeoman, or leader, modis

as organization, or

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

or your community. (The fort, your unit leader and prominent.

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

\_\_\_\_\_  
 (mm) (day) (yy)

a fellowship of the top stay connected to the



# Current Edition: June 2022

## Download from [Scouting.org](https://www.scouting.org)



### EAGLE SCOUT RANK APPLICATION

**TO THE EAGLE SCOUT RANK APPLICANT.** This application is to be submitted after you have completed all requirements for the Eagle Scout rank. **Print in ink or type all information. List the month, day, and year for all dates.** When using computer date blocks, list the date: July 8, 2016, as 07 (for July) 08 (for day) 16 (for year). When you have completed this application, sign it and submit it to your unit leader.

*Special Request from Mary Compton  
Lead Registrar, Chief Seattle Council:*

Please make sure your printing is legible!  
Preferable to use the computer to fill out  
the application.



# The first 6 requirements must be completed *before* the scout's 18<sup>th</sup> birthday.

1. Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life Scout.
2. Demonstrate that you live by the principles of the Scout Oath and Scout Law in your daily life (letters of reference).
3. Earn a total of 21 merit badges.
4. While a Life Scout, serve actively in your unit for a period of six months in one or more positions of responsibility.
5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community.
6. While a Life Scout, participate in a unit leader conference.



# Requirement 2 – Demonstrate Scout Spirit

## Guide to Advancement 9.0.1.3

**REQUIREMENT 2.** As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

	Name	Address	Telephone	Email
Parents/guardians				
Religious				
Educational				
Employer (if any)				
Two other references				

- Must provide 6 references unless you are not employed
  - *Do not leave any lines blank other than employer if you are not employed*
- If not affiliated with an organized religion, the parent or guardian provides the Religious recommendation
- May ask more than 6 people to provide recommendations but only 5-6 need to be listed on the form.
- “Other” references can be anyone the scout chooses “including parents or guardians not previously listed, other relatives, Scout leaders including those from the Scout’s unit, or other Scouts and friends.”
- References do **NOT** need to be 21 years of age or older.



# Chief Seattle Council uses this form for recommendations:



Chief Seattle Council

Boy Scouts of America

Updated: July 2023

## Confidential Eagle Scout Letter of Reference Form

*An Eagle Scout candidate must demonstrate that he or she lives by the principles of the Scout Oath and Law in his or her daily life. In this regard, the candidate has indicated that you know him or her personally, and that you would be willing to provide a letter of reference on his or her behalf. On the reverse side of this letter there are additional instructions and a copy of the Scout Oath and Law for your reference in preparing this letter. Please note that the contents of the letter will NOT be shown to or discussed with the candidate, nor with anyone not a member of the Eagle Scout Board of Review.*

Eagle Scout Candidate's Name: \_\_\_\_\_ Unit #: \_\_\_\_\_

Length of time you have known the candidate: \_\_\_\_\_ Your Relationship: \_\_\_\_\_

## Download from [SeattleBSA.org](http://SeattleBSA.org)

Some districts have their own form. Check with your district:  
[seattlebsa.org/advancement/advancement-eagle-reference-contacts/](http://seattlebsa.org/advancement/advancement-eagle-reference-contacts/)



# Requirement 3 – Merit Badges

**REQUIREMENT 3.** Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

MERIT BADGE	DATE EARNED			UNIT NO.	MERIT BADGE	DATE EARNED			UNIT NO.	MERIT BADGE	DATE EARNED			UNIT NO.
1 CAMPING					*8 EMERGENCY PREPARED- NESS OR LIFESAVING					15				
2 CITIZENSHIP IN THE COMMUNITY					*9 ENVIRONMENTAL SCIENCE OR SUSTAINABILITY					16				
3 CITIZENSHIP IN THE NATION					10 FIRST AID					17				
4 CITIZENSHIP IN SOCIETY					*11 SWIMMING OR HIKING OR CYCLING					18				
5 CITIZENSHIP IN THE WORLD					12 PERSONAL MANAGEMENT					19				
6 COMMUNICATION					13 PERSONAL FITNESS					20				
7 COOKING					14 FAMILY LIFE					21				

\*Cross out badges not earned. If a crossed-out badge in #8, #9, or #11 was earned, it may be reentered in 15 through 21.

You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).

- Information on rank application must match the information in the Council's Internet Advancement records and/or Scoutbook.
- Ask your troop's advancement coordinator for your personal advancement history.
- Compare your troop's records with your blue cards – Blue card dates are the official dates. Reconcile your Internet Advancement/Scoutbook data with your blue cards if necessary.
- For the Eagle Scout required badges with multiple options, be sure to ~~CROSS-OUT~~ the badge you're not using for the Eagle Scout requirement.





# Requirement 3 - Merit Badges (continued)

- *Be Prepared:* All merit badges must be completed before your 18<sup>th</sup> birthday. Many of the Eagle Scout-required badges have specified time components:
  - ✓ Camping: 20 nights of camping
  - ✓ Cit in the Community: 8 hours volunteer service
  - ✓ Cit in the Nation: watch/read news 5 days in a row and report
  - ✓ Communication: 3-day journal
  - ✓ Cycling: 7 distance bike rides
  - ✓ Family Life: 90 days of chores
  - ✓ Hiking: 6 days of hikes
  - ✓ Personal Fitness: 12-week fitness program
  - ✓ Personal Management: 13 weeks of finance tracking
  - ✓ Sustainability: 1-month conservation measures
- Most merit badges cannot be finished in a few days
- *Be Prepared:* Working with Merit Badge Counselors means you must coordinate with another person's schedule. "A Scout is Courteous" means that you show respect for other people's time.



# Requirement 4 - Position of Responsibility

**REQUIREMENT 4.** While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life board of review date.**

**Scout troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide.

**Venturing crew/Sea Scout ship.** President, vice president, secretary, treasurer, quartermaster, historian, den chief, guide, boatswain, boatswain's mate, yeoman, purser, storekeeper, chaplain aide, outdoor ethics guide, crew leader, media specialist, specialist or webmaster.

**Lone Scout:** Leadership responsibility in your school, religious organization, or club, or elsewhere in your community.

		Date of Life Scout board of review		
		<input type="text"/>	<input type="text"/>	<input type="text"/>
		Month (mm)	Day (dd)	Year (yy)
Position	<input type="text"/>	FROM	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	
		TO	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	
Position	<input type="text"/>	FROM	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	
		TO	<input type="text"/>	<input type="text"/>
			Month (mm)	Day (dd)
			Year (yy)	

- You may count any qualifying position held after the Life Board of Review.
- You can meet the 6-month element of the requirement through any combination of ***nonconcurrent*** qualifying positions served. That is, only one position can be counted for any time period, even if you actually held more.



# Requirement 5 – Eagle Scout Service Project

**REQUIREMENT 5.** While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. **You must use the *Eagle Scout Service Project Workbook, No. 512-927*, in meeting this requirement.**

Project name:

Date project finished 

<input type="text"/>	<input type="text"/>	<input type="text"/>
Month (mm)	Day (dd)	Year (yy)

Grand total of hours:  (from *Eagle Scout Service Project Workbook*—for statistical purposes only)



# Requirement 6 – participate in a unit leader conference

**REQUIREMENT 6.** While a Life Scout, participate in a unit leader conference.

Date conference was held

Month (mm)	Day (dd)	Year (yy)

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct.

All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\*

**In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.**

Signature of applicant \_\_\_\_\_

Telephone

--

Date

Month (mm)	Day (dd)	Year (yy)

\*Or the date established by an extension of time granted by the National Council (see the *Guide to Advancement*, section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the *Guide to Advancement*, section 10.0.0.0.

## Certification by Applicant

Note: part of the certification instructs you to prepare “...a statement of your ambitions and life purpose...” Although our Council does not require that this statement be turned in with the rank application, you will need to submit it to the Eagle Scout Board of Review Coordinator before your Board of Review.



- After the Scout, Scoutmaster, and Committee Chair sign the application, email or deliver it to the Council office: [membership@seattlebsa.org](mailto:membership@seattlebsa.org)

- PDF's only, no image files

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct. All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\*

**In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.**

Signature of applicant \_\_\_\_\_ Telephone  Date   
Month (mm) Day (dd) Year (yy)

\*Or the date established by an extension of time granted by the National Council (see the *Guide to Advancement*, section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the *Guide to Advancement*, section 10.0.0.0.

**UNIT APPROVAL** (personal signatures required)

Signature of unit leader \_\_\_\_\_ Telephone  Date   
Scoutmaster, Advisor, or Skipper Month (mm) Day (dd) Year (yy)

Signature of unit committee chair \_\_\_\_\_ Telephone  Date   
Month (mm) Day (dd) Year (yy)

**BSA LOCAL COUNCIL VERIFICATION.** According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed \_\_\_\_\_ Position  Date   
Month (mm) Day (dd) Year (yy)



# Timely Submission

If the applicant has already turned (or is about to turn) eighteen, the Eagle Scout Rank application should be submitted to the Council office as soon as possible after the 18<sup>th</sup> birthday.

*Sending materials late can imply the work continued after the 18<sup>th</sup> birthday*

[Guide to Advancement 9.0.1.5]



- After the Council verification, the Eagle Scout Rank Application is forwarded to the appropriate District representative.
- Each District has specific methods to process the paperwork and schedule the Board of Review.



There are 11 Districts in Chief Seattle Council, organized into 5 Territory Service Areas.

### Grand Columbia

[Visit Grand Columbia](#)

Adams, Grant, and Kittitas counties plus parts of Chelan and Douglas (Basalt Coulee)

Ferry and Okanogan counties plus parts of Chelan and Douglas (Highlands)

Yakima county plus parts of Benton and Klickitat (Simcoe Mountain)

### Lake Trails

[Visit Lake Trails](#)

Bellevue, Juanita, Kirkland, and Mercer Island. (Lake Shores)

Bothell, Carnation, Duvall, Kenmore, Redmond, Woodinville. (Northern Trails)

### Mountain

[Visit Mountain](#)

Fall City, Issaquah, North Bend, Sammamish, Snoqualmie, portions of Newcastle, and the Renton Highlands. (Alpine)

Auburn, Black Diamond, Covington, Kent, Newcastle, Maple Valley, Pacific, Renton, Skyway. (Mt. Tahoma)

### Peninsulas

[Visit Peninsulas](#)

Bainbridge Island, Seabeck, Crosby, Bremerton, Silverdale, Port Orchard, Belfair, Bangor, Erlands Point-Kitsap Lake, Indianola, Kingston, Manchester, Navy Yard City, Olalla, Parkwood, Poulsbo, Suquamish, Tracyton. (Kitsap)

Clallam and Jefferson counties. (Mt. Olympus)

### Seattle

[Visit Seattle](#)

Lake Forest Park, North Seattle, Shoreline. (Aurora)

Beacon Hill, Burien, Capitol Hill, Central District, Columbia City, Des Moines, Hillman City, Madrona, Montlake, Normandy Park, Rainier Beach, Rainier Valley, SeaTac, Seattle, South Seattle, Tukwila, Vashon Island, West Seattle, White Center. (Duwamish)

Contact your District Advancement Chair for your “Trail to Eagle Scout” process.

<https://seattlebsa.org/advancement/advancement-council-and-district-advancement-team-contacts/>





# These items are required before the Eagle Scout Board of Review can be held:

1. Verified Eagle Scout Rank Application
2. Complete Eagle Scout Service Project Workbook
3. Statement of ambitions and life purpose
4. Five Letters of Recommendation\*

\*The Eagle Scout Board of Review cannot be denied or postponed due to missing Letters of Recommendation

*[\*Guide to Advancement 9.0.1.7]*



# Requirement 7 – Successfully complete a Board of Review for the Eagle Scout Rank

**REQUIREMENT 7.** Successfully complete your board of review for the Eagle Scout rank.

The applicant appeared before the Eagle Scout board of review on this date, and this application was approved.

Date 

Month (mm)	Day (dd)	Year (yy)

\_\_\_\_\_  
Signature of Eagle Scout board of review chair

\_\_\_\_\_  
Signature of council/district board representative (if applicable)

I certify that all procedures, as outlined in the *Guide to Advancement*, have been followed. I approve this application.

Scout executive \_\_\_\_\_

Date 

Month (mm)	Day (dd)	Year (yy)

**Presentation of the rank may not be made until the Eagle Scout credentials are received by the BSA local council.**

*An Eagle Scout board of review may occur, without special approval, up to 24 months after a Scout's 18<sup>th</sup> birthday.*

[Guide to Advancement 8.0.3.1]



## Eagle Scout Extensions

- Councils now have the authority to grant limited extensions of time to complete Eagle Scout requirements.
- Scouts must meet 3 tests to qualify:
  1. Scout must have been registered with enough time to normally complete the requirements.
  2. Unforeseen circumstances preclude the completion of requirements before the deadline.
  3. The circumstance is beyond the control of the Scout, could not have been anticipated, and cannot be resolved in time to complete the requirements
- Requests must be submitted to the Council using [Form 11.2.0.0, Request for Extension of Time](#).
- The form, and any supporting documentation, should be emailed to John Padgett ([jpadgett@seattlebsa.org](mailto:jpadgett@seattlebsa.org)) before the scout turns 18.



- Chief Seattle Council has a great deal of information on the Trail to Eagle Scout process on our website:

<https://seattlebsa.org/advancement/advancement-Eagle Scout/>

- Some District websites have District-specific information for their Trail to Eagle Scout process:

<https://seattlebsa.org/advancement/advancement-council-and-district-advancement-team-contacts/>



# Trail to Eagle Scout Resources

- **Chief Seattle Council Advancement**  
For most recent Eagle Scout Service Project Workbook and Eagle Scout Rank application  
<https://seattlebsa.org/advancement/advancement-Eagle/>
- **Guide to Advancement**  
<https://www.scouting.org/filestore/pdf/33088.pdf>
- **Scouts BSA Handbook – Eagle Scout Rank requirements**  
<https://www.scouting.org/wp-content/uploads/2020/12/3321621-08-Eagle.pdf>





# Trail to Eagle Scout Scout

Questions?  
Feedback?

Download a copy of this presentation  
(and all PTC presentations)

[www.seattlebsa.org/ptc](http://www.seattlebsa.org/ptc)

Liz Anne Bowman, Lake Shores District Advancement Chair  
LakeShoresAdvChair@hotmail.com

